Job Description

Working Title:	OPERATOR I - PARKS
Position Type:	PERMANENT
FTE (ie: 1.0, 0.5):	1.0
Classification:	UNION
Division:	PARKS AND ROADS
Department:	PLANNING AND INFRASTRUCTURE
Reports To:	FOREMAN - PARKS

☐	New Position
☒	Update of current position
☐	Significant changes (at least 50% of job has changed) – Job Evaluation required

SECTION 1: PURPOSE OF POSITION

The Operator I – Parks, under the direction of the Foreman – Parks, is responsible for the maintenance duties of parks, outdoor recreation facilities and walking trail systems. The Operator I – Parks occasionally provides direction for seasonal staff. This position will assist with other divisions and/or perform other duties as required.

SECTION 2: KEY RESPONSIBILITIES

Time Percentage	Key Responsibility
	• Respond to and investigate elevated customer inquiries relative to the business unit and participates in resolving operational concerns. • Provide overall maintenance in parks, turf, and landscaping. • Maintain paved and unpaved trail and pathway systems. • Snow and ice control of trails and sidewalks. • Assist with snow and ice control of roadways as required. • Perform litter pickup and emptying of waste receptacles throughout the Town and participate in large item drop-off program. • Clean and assist in the repair of public bulletin boards. • Perform maintenance and repair relative to the business unit and assist with the operation of outdoor rinks and skating ponds and their respective facilities as required. • Operate a variety of heavy and light equipment. • Maintain equipment and hand tools utilized in the performance of business unit tasks.

	• Ensure all work is performed in accordance with the Town of Stony Plain Occupational Health and Safety Program. • Perform and participate in daily safety checks, field level hazard assessments, and hazard assessments in accordance with the Town of Stony Plain Occupational Health & Safety Program. • Support the training, supervision, and mentoring of seasonal staff as required. • Act in the absence of the Foreman as directed/assigned. • Participate in the on-call rotational schedule as assigned. • Available to work shift work and overtime including weekends and/or statutory holidays as required. • Assist other divisions with the maintenance of utilities, roads, special projects/events, sport field/area and shop as required.

SECTION 3: SUPERVISION OF OTHERS

Position Title	Direct	General
Seasonal Staff (occasionally)	☐	☒

SECTION 4: QUALIFICATIONS

Level of education and experience required:

- Grade 12 or equivalent
- Related turf, horticulture and tree maintenance courses an asset
- 3-5 years practical field experience in the following areas: working with weed and pest control, turf maintenance, tree maintenance, snow and ice control and outdoor ice maintenance
- Experience in a municipal setting is preferred
- Experience operating heavy and light equipment preferred

Required designations, licenses, Certificates required:

- Valid Class 5 driver's license
- AB Environment Pesticide Applicator License (or ability to obtain within 6-months)
- Class 3 driver's license with air brake endorsement is an asset
- Workplace Hazardous Material Information System (WHMIS) certification
- First Aid Certification would be an asset

Required Knowledge, Skills and Abilities:

- Knowledge of the Alberta Weed Control Act and associated regulations is preferred
- Knowledge of Transportation of Dangerous Goods (TDG) legislation
- Excellent communication and public relations skills
- Heavy and light equipment operation
- Ability to work independently and in a team environment
- Knowledge of methods, materials, and equipment used in performing routine maintenance, landscaping, and construction tasks
- Ability to understand and carry out instructions and perform manual tasks
- Basic computer skills
- Physical Ability to use hand tools, lift heavy objects (over 25 lbs), work in awkward positions, stand and walk throughout the day and work in inclement weather

Software/Technology

PHYSICAL EFFORT	
☐	Routine office environment. Limited physical effort. A variety of typical office requirements such as sitting, standing and walking. Limited physical effort. Limited intense visual concentration is required. Infrequent physical effort (lifting, bending, etc); Infrequent peaks of concentration are necessary for short periods from time to time (e.g. several minutes up to half an hour) Interruptions or distractions occur occasionally, but do not interfere with completion of quality of work as the nature of the work is highly repetitive and routine
☐	Moderate physical effort, requires occasional lifting, bending, standing, climbing ladders, etc. Requires extended periods of standing or moving. Manual dexterity can include handling of items or tools of various sizes, sorting or manipulating small parts or materials or tools, where the pace of work can largely be controlled. Intense visual concentration is greater than 50% of the time. Moderate peaks of concentration (e.g. up to half day) are a typical, with some ability to control this by taking breaks from the task. Interruptions or distractions occur frequently and sometimes interfere with output quality or timeliness. Time pressures with the job are noticeable, but are not frequent or significant. May perform a moderate level of heavy physical activities (pulling, lifting, pushing heavy or awkward objects, etc). May require some specialized training and/or use of safety equipment.
☒	Regular, frequent or sustained and considerable physical effort tis required with limited opportunities to rest except at scheduled breaks. May require a degree of major physical effort over an extended period of time. Requires frequent or regular considerable moving, standing or heavy physical activities (e.g. lifting, moving, or pulling heavy awkward objects on a regular basis). Typically requires some specialized training (certifications, etc) and/or use of safety equipment. May also require personal protective equipment. Regular, frequent or sustained, and substantial peaks of concentration are a typical throughout the day. It may not be possible to take breaks from tasks due to time pressures and deadlines that often oblige continuation until task completed. Interruptions and distractions occur frequently, and often to significantly interfere with the ability to complete the task correctly/in timely manner and consistently.
WORK ENVIRONMENT	
☐	Routine office environment. Limited exposure to disagreeable aspects such as noise, heat/cold, dust, fumes, etc
☐	Moderate exposure to disagreeable aspects of the work environment. The job may require occasional exposure, but is limited in terms of frequency, severity, and/or duration. May require some specialized training, and/or use of safety equipment.
☒	Considerable, frequent or ongoing exposure to disagreeable aspects of the work environment. The job requires regular exposure in terms of frequency, severity, and/or duration. Typically requires some specialized training (certifications, etc), and/or use of safety equipment. May also require personal protective equipment.