

TOWN OF STONY PLAIN

FIRE DEPARTMENT



CASUAL FIREFIGHTER

RECRUITMENT APPLICATION PACKAGE

TABLE OF CONTENTS

TABLE OF CONTENTS.....	I
FIREFIGHTER PAY RATES, BENEFITS AND WORKING CONDITIONS.....	3
Benefits.....	3
Tax Deductions.....	3
Hours of Work.....	3
Training We Provide.....	3
Probation.....	3
QUALIFICATIONS.....	4
SELF-EVALUATION QUESTIONNAIRE.....	4
RECRUITMENT PROCESS.....	5

Town of Stony Plain
Fire Department
4000 49 Ave
Stony Plain, AB T7Z 2J7
Telephone: (780) 963-3551
www.stonyplain.com



The Stony Plain Fire Department (SPFD) is committed to providing the most effective and most efficient fire protection for our town. SPFD is a composite department with 7.5 full-time staff consisting of 1 Fire Chief, 1 Deputy Chief, 1 Lieutenant, 4 Firefighters, a .5 Administrative Assistant and approximately 40 Casual firefighters consisting of 10 Officers and 30 Firefighters.

Casual Firefighters are members of our team who play a key role in the delivery of fire services to the Town of Stony Plain. Not only do our Casuals back up our full-time firefighters at major incidents, Casuals often respond independently to simultaneous calls for service. Casual firefighters respond to fires, rescues, medical aid, hazardous materials, and a host of other calls to aid the public. Participation as a Casual Firefighter will bring personal reward, satisfaction and tremendous sense of accomplishment and community service.

If you have a love for your community, a desire to commit yourself to a higher calling, and compassion to help others when in need, you are who we are looking for.

Thank you for your interest in serving our community as a Casual Firefighter.

If you require further information, please contact SPFD at (780) 963-3551 or visit our website at www.stonyplain.com.

FIREFIGHTER PAY RATES, BENEFITS AND WORKING CONDITIONS

All casual Firefighters receive hourly compensation for training and responding to emergency incidents.

Benefits

- Casual Firefighters are covered under the Alberta Municipal Services Corporation (AMSC) VFIS 24-hour insurance coverage.
- The Town also offers Homewood Health Employee Assistance Program to all staff.
- Annual Health and Wellness benefit of up to \$500.

Tax Deductions

Casual Firefighters are eligible to claim a \$6000 CRA Volunteer Firefighter tax credit.

Hours of Work

Fire Response:

- Casual Firefighters hours will vary depending on calls received for fire services. All Casual Firefighters are required to cover on call weekends through the year with approximately 2-3 weekend on call periods per quarter.
- Expected to respond to a minimum of 20 emergency calls per quarter and attend a minimum 50% of training nights annually.

Training:

- In the first year, Casual Firefighters are expected to complete approximately 280 hours of training through an accredited program recognized through the Alberta Office of the Fire Commissioner.
- Training is done through blended-learning format consisting of online, evening, and weekend training.

Training We Provide

Casual Firefighters are trained on an ongoing basis by in-house and contract instructors. We provide the following training:

- NFPA 1001 - Level 1 and level 2 Professional Firefighter
- NFPA 470 - Hazardous Materials Awareness and Operations
- NFPA 1140 – Wildland Firefighter I
- Vehicle Extrication and Rescue Operations Awareness
- Ice Rescue Technician
- Basic Life Support CPR Provider
- Standard First Aid with Enhanced Medical Fire Responder Skills
- Incident Command System 100
- WHMIS

Probation

Probationary period is 12 months.

QUALIFICATIONS

- ☐ Be at least 18 years old;
- ☐ Have a valid Class 5 Non-GDL Alberta driver's license with no more than 6 demerit points;
- ☐ Have a clean criminal record check (including vulnerable sector);
- ☐ Be able to communicate clearly in English in stressful situations;
- ☐ Live in the Town of Stony Plain;

SELF-EVALUATION QUESTIONNAIRE

Ask yourself the following questions to help decide if becoming a SPFD Casual Firefighter is a good fit for you:

- Does my lifestyle support ethical and responsible choices and actions?
- Am I prepared to maintain a level of professionalism on and off duty?
- Does my lifestyle align itself with the Fire Service values of respect, pride, professionalism and teamwork?
- Have I been free from involvement in unlawful activities?
- Am I actively supporting my community for the benefit of others?
- Have I adopted and do I maintain physical fitness?
- Am I physically able to perform firefighter job tasks?
- Am I able to meet the training requirements?
- Can I work for extended periods of time under difficult and strenuous conditions?
- Am I free of phobias relating to height, confined spaces and able to maneuver with limited or no visibility?
- Am I comfortable using different hand/power tools and technical equipment?
- Do I have a support system in place for debriefing and stress relief?
- Am I able to work harmoniously in close quarters with other people?
- Do I treat all people with respect, dignity, and professionalism regardless of race, creed, gender or beliefs?
- Am I able to and do I take steps to maintain a positive attitude?
- Am I able to motivate myself? Do I motivate others?
- Do I actively engage myself in a problem-solving capacity?
- Am I able to follow and carry out complex instructions?

RECRUITMENT PROCESS

1. Application

Visit www.stonyplain.com/careers. Follow the steps provided online and upload your resume, cover letter, and related certificates in one file. All required components of your application must be uploaded to our online application system. Incomplete applications will not be considered.

2. Written Test and Interview

Once your application has been reviewed, you may be contacted to complete an aptitude test and an interview with SPFD panel.

3. Physical Testing

If you are selected to move forward after the interview, you will be required to receive a medical clearance from a physician for firefighting operations as well as complete a job-related physical evaluation through the SPFD.

4. Background Checks

If successful through the preceding steps, you will be required to submit the following:

- Criminal records check including vulnerable sector; and
- Driver's abstract with no more than 6 demerit points.

If everything in your application is found to be in good order, your application will be forwarded for review and approval. If approved, an offer of employment will be sent out. Upon the acceptance of the employment, you will be scheduled and required to attend orientation.