

Table 1: List of deliverables, number of days allocated, timeline

Deliverables	Number of days (estimate)	Timeline
Routine Financial Control	78 days (13 days per month for 6 months)	<ul style="list-style-type: none"> <li>• Week 1-2: induction</li> <li>• Week 3 onwards: routine support following tasks assigned. Focus on budget review and setup in SBD, project financial analysis, and organisational planning and reporting cycle</li> </ul>
Process improvement budgets	18 days (3 days per month for 6 months)	<ul style="list-style-type: none"> <li>• Month 1-2: overall process review and baseline report</li> <li>• Month 3: Proposed improvements</li> <li>• Months 4-6: implementation of selected improvements and final report.</li> </ul>
Enhanced Business Reporting	12 days (2 days per month for 6 months)	<ul style="list-style-type: none"> <li>• Month 1: Review of reporting setup and baseline report</li> <li>• Months 2-6: implementation of selected improvements (either new dashboard/report or improvements in existing reports)</li> </ul>