

Conflict of Interest Checklist (Vendors/ Consultants/ Partners)

Vendors, Consultants or Partners of SNV are obliged to declare any situation that can potentially create a conflict of interest, to guarantee that their activities and interests do not conflict with their contractual obligations with SNV.

If any of the below situations or facts apply to you, please check (tick) the box.

Please be aware that this is not an exhaustive list, if there is any situation not considered in the present document that can create a conflict of interest, please indicate in the last box.

1. The Vendor, Consultant, Partner (or any of its agents, staff, etc.), maintains a relationship under family law (wife/husband, registered partner or other life companion, foster child and relatives by blood or marriage up to the second degree) with an employee of SNV.	Yes___	No___
2. An employee of SNV has a position or interest, personal or financial, in this Vendor, Consultant, Partner.	Yes___	No___
3. The Vendor, Consultant, Partner is dedicated to some external work that could lead to a conflict of interest with respect to their obligations with SNV. For example: political affiliations, business relationships with customers from SNV etc.	Yes___	No___
4. The Vendor, Consultant, Partner is a former employee of SNV.	Yes___	No___
5. The Vendor, Consultant, Partner has offered or provided inappropriate gifts, lodging or entertainment to an employee of SNV.	Yes___	No___
6. The Vendor, Consultant, Partner is employed by a current client of SNV.	Yes___	No___
7. The Vendor, Consultant, Partner has received additional information relating to the procurement process that has not been provided to all candidates in consideration	Yes___	No___
8. None of the above apply. However, there may be other facts which could generate conflicts of interest, which I state herewith:		

Name of Vendor, Consultant, Partner :

Signature:

Full Name and Position of signatory:

Date: