

Consultancy Terms of Reference: Climate Change Management Expert



1. Background

The impacts of climate change and variability are becoming more evident with increased incidences of droughts, cyclones, floods, hail-storms and heat waves. Climate change is one of the biggest threats facing the global economy with developing countries like Zimbabwe being more vulnerable due to their low adaptive capacities, limited climate knowledge and over-reliance on climate sensitive sectors like Agriculture, Water and Forestry. Tackling this climate change challenge requires new ways of thinking, new approaches to development and new partnerships across nations, sectors and societies.

Zimbabwe joined other countries in addressing the climate change challenge. The country signed and ratified the United Nations Framework Convention on Climate Change (UNFCCC) and its Paris Agreement. The institutional framework for climate change management in the country is being strengthened and several dedicated climate-related policies, strategies and action plans have been developed including the National Climate Policy, National Climate Change Response Strategy, Low Emission Development Strategy, National Climate Change Learning Strategy (NCCLS) and the National Adaptation Plan, among many others.

In the Revised Nationally Determined Contribution communicated to UNFCCC, Zimbabwe committed to a conditional 40% emission-reduction target by 2030. This NDC makes progress towards an economy-wide NDC as it includes the Energy, Waste, Industrial Processes and Product Use (IPPU) and; the Agriculture, Forestry and Other Land-Use (AFOLU) Sectors. In addition, the revised NDC presents adaptation action in response to the country's high vulnerability to climate change impacts. The Government went on to develop a National Adaptation Plan which aims to enhance the country's capacity to plan, integrate, implement, monitor and evaluate adaptation programmes, projects and activities.

In complementing Government's efforts towards climate change management, the SNV Netherlands Development Organisation, received support from the NDC Partnership Action Fund to implement a project focused on amplifying the role of youth, women, and people with disabilities in implementing Zimbabwe's Revised Nationally Determined Contribution (NDC), National Adaptation Plan (NAP) and other climate-related policies and strategies. The project will support the implementation of climate actions that contribute to Zimbabwe meeting its climate change commitments by 2030, while also addressing gender inequalities exacerbated by climate change.

It is against this background that SNV Netherlands Development Organisation in partnership with the Climate Change Management Department in the Ministry of Environment, Climate and Wildlife seeks the services of a consultant to provide technical support to youth, women, and people with disabilities in Zimbabwe to roll out the Climate Change Gender Action Plan, NDC, NAP, NCCLS, National Youth Policy, among other key climate-related policies and strategies.

2. Objective

The overall objective of the consultancy is to provide technical support to youth, women, and people with disabilities in Zimbabwe to roll out the Climate Change Gender Action Plan, Nationally Determined

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Contribution (NDC), National Adaptation Plan (NAP), National Climate Change Learning Strategy (NCCLS), National Youth Policy, among other key climate-related policies and strategies.. The consultant will contribute to the implementation of adaptation and mitigation measures across the targeted sectors and support the achievement of the country's climate change commitments in a gender-responsive manner.

3. Scope of Work

1. Assessment of available knowledge products:
 - Conduct a comprehensive review and assessment of existing knowledge products related to youth, women, and people with disabilities' role in implementing Zimbabwe's NDC, NAP and other climate-related policies and strategies.
 - Review relevant reports, publications, guidelines, and other materials to identify gaps, areas for improvement, and potential synergies with the project's objectives.
2. Knowledge product development:
 - Create new knowledge products and consolidate existing resources based on the assessment findings to address identified gaps.
 - Develop guidelines, toolkits, case studies, and best practice documents that highlight the role of youth, women, and people with disabilities in climate change management, specifically related to Zimbabwe's NDC, NAP and other climate-related policies and strategies.
3. Innovation and knowledge management:
 - Support innovation and knowledge management processes to identify and co-create knowledge products relevant to amplifying the role of youth, women, and people with disabilities in implementing Zimbabwe's NDC, NAP and other climate-related policies and strategies.
 - Collaborate with the Climate Change Management Department, the National Focal Point for Action for Climate Empowerment (ACE), and knowledge management focal points to develop knowledge materials and design knowledge management training content.
4. Information, Education, and Communication (IEC) Material Development:
 - Develop Information, Education, and Communication (IEC) materials for distribution through both print and digital media channels.
 - Ensure the accessibility and tailored nature of the materials to meet the needs and preferences of the target audience.
 - Develop climate change information materials for inclusion in Community Information Centers for ease access by the general public.
5. Training and awareness:
 - Co-facilitate training sessions to be conducted in Masvingo, Bulawayo, and Harare, focusing on the role of youth, women, and people with disabilities in climate change management.
 - Participate in awareness campaigns as required by the project to promote understanding and engagement with the NDC and NAP.
6. Collaboration and stakeholder engagement:
 - Collaborate with stakeholders, project team members, and relevant experts to gather input, data, and insights for the creation and consolidation of knowledge products

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- Work closely with the contact person at the Climate Change Management Department, the National Focal Point for ACE to ensure alignment with their objectives
- Engage with knowledge management focal points to address capacity gaps identified in the Climate Change Gender Action Plan, Youth Policy Brief on NDCs, and revised NDCs.

4. Deliverables

The consultant's deliverables include:

1. Assessment Report:

- a. A comprehensive report summarizing the findings of the assessment of existing knowledge products related to youth, women, and people with disabilities' role in implementing Zimbabwe's NDC and NAP.
 - i. Analysis of identified gaps, areas for improvement, and potential synergies.
- b. Recommendations for the development and consolidation of knowledge products.

2. Knowledge Products:

- Guidelines: Development of user-friendly guidelines that highlight the role of youth, women, and people with disabilities in climate change management, specifically related to Zimbabwe's NDC and NAP.
- Toolkits: Creation of practical toolkits providing step-by-step guidance and resources for effective implementation of climate change actions by youth, women, and people with disabilities.
- Document 3 impact stories from women, youth and PWDs on climate change mitigation and adaptation.

3. Information, Education, and Communication (IEC) Materials:

- Brochures and Leaflets: Design and creation of informative and visually appealing brochures and leaflets to raise awareness and provide key information about youth, women, and people with disabilities' involvement in climate change activities.
- Digital Media Content: Development of interactive and engaging digital media content, including infographics, videos, and social media posts, for wider dissemination on online platforms.
- Climate change information materials in different vernacular (in 3 languages – English, Shona & Ndebele) for inclusion in Community Information Centres

4. Training Sessions and Awareness Activities:

- Training Sessions: Co-facilitation of training sessions in Masvingo, Bulawayo, and Harare, focusing on the role of youth, women, and people with disabilities in climate change management using knowledge products developed in part 2 of the TORs.

5. Awareness Campaigns:

- Participation in awareness campaigns to promote understanding and engagement with the NDC and NAP, including the dissemination of IEC materials and the delivery of presentations or speeches.

5. Timeline

The consultancy is expected to commence within the 4th week of January 2024.

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6. Qualifications and Experience

The incumbent should have an Advanced Degree in Environmental Science, Natural Resources Management, Geography, Public Policy, Climate Change or related field. The incumbent should meet the following minimum criteria:

- At least 5 years' experience in a climate-related field
- Strong background in climate change management, with expertise in youth, women, and disability-inclusive approaches.
- Demonstrated experience in knowledge management, developing knowledge materials, and delivering training.
- Familiarity with gender-responsive approaches and their application in climate change projects.
- Excellent written and verbal communication skills.
- Skills in facilitation and coordination, including multi-stakeholder consultation, with strong communication and inter-personal skills;
- Demonstrated strong leadership, effective management skills, good coordination ability and team working spirit.
- Ability to co-facilitate training sessions and engage in awareness campaigns effectively.
- Only national from Zimbabwe with experience working in Zimbabwe or in similar context is desirable to apply.

7. Language

The working language for this consultancy is English, however understanding of local languages, in particular Ndebele and Shona is highly desirable.

8. Budget

The consultant shall provide a detailed budget proposal including professional fees, and other relevant expenses.

9. Application Process

Interested individual consultant's or consultancy firms should submit their CV, technical and financial proposal, accompanied by a cover letter outlining their relevant experience and qualifications to zimbabweprocurement@snv.org