

Senior Sessional Worker, National Leaving Care Benchmarking Forum

Job Description and Personal Specification

Role:	Senior Sessional Worker, National Leaving Care Benchmarking Forum
Place of work:	Homebased, with travel to events.
Hours of work:	Sessional – No guaranteed Hours
Salary/Grade	Senior Sessional rate
Reports to:	NLCBF Coproduction and Engagement Lead
Level of screening:	Enhanced DBS

Who we are

Catch22 exists to help build a society where everyone has a good place to live, good people around them, and a fulfilling purpose. We call these our '3Ps'.

We achieve this in two ways. First, we improve lives on the frontline through delivery of public services. Secondly, we use our knowledge to change 'the system', to fix the complex web that can trap and disempower those it was set up to help. With the heart of a charity and the mindset of a business, we are uniquely placed to deliver on this challenging agenda.

Where you fit in

National Leaving Care Benchmarking Forum (NLCBF)

NLCBF is made up of over 130 local authority leaving care teams and aims to improve services and support for care experienced young people. At the heart of our work is our Young People's Benchmarking Forum – ensuring that the voices and priorities of care experienced young people shape our work.

NLCBF's main activities include running 9 hybrid events each year for leaving care professionals and care experienced young people; facilitating online events and workshops throughout the year and working to influence policy and decision makers in government and other public bodies.

The NLCBF team is made up of a core team of five people, nine care experienced sessional workers and a wider group of 'Champions' who are care experienced volunteers.

The Role of Senior Sessional Workers and Young People's Benchmarking Forum

Senior Sessional workers will lead on planning and facilitation of young people's sessions at events and support other sessional workers around planning and taking part in leading events and workshops.

They will support the Catch22 Co-production and Engagement Lead to co-ordinate and work directly with young people involved with Young People's Benchmarking Forum (YPBMF), which is part of the National Leaving Care Benchmarking Forum.

The YPBMF was formed in 2008 and involves young people 16-years-old and above from local authorities that are members of the NLCBF. The YPBMF engages with care experienced young people to bring the voice and priorities of care leavers to the wider forum and to a range of national organisations including the Department for Education, Ofsted etc. It aims to improve understanding of children in care, improve services and produce advice, information resources and participation opportunities for other young people.

The YPBMF forum prioritises issues they feel are important and campaigns to raise awareness of them and to try and achieve better outcomes for young people making the transition from care to adulthood. The YPBMF reports regularly to the NLCBF steering group.

Main Duties & Accountabilities

- Leading on planning and facilitation of young people's sessions at events and co-production workshops
- Supporting other sessional workers around planning and taking part in leading events and workshops.
- Raising the profile of the YPBMF through compiling reports of young people's views, developing the website, blogs & podcasts
- Assisting in recruitment of young people for co-production workshops
- Support with administrative tasks related to organising meetings and events
- Working with Co-production and Engagement Lead and young people to prepare for meetings, consulting with young people to gain views and develop presentations
- Supporting and assisting in the development of the NLCBF & Young Peoples Benchmarking Forum with young people
- Attending & supporting young people to attend NLCBF & YPBMF events, workshops and meetings
- Where directed liaising/communicating with outside agencies/organisations or other local authority services/departments to support the work of YPBMF and NLCBF

- Attending and preparing appropriately for regular supervision with line manager
- Being willing to work flexible hours, including evening and occasional weekend work
- Being willing to travel nationally for events
- To comply with Health and Safety and Safeguarding policies and procedures
- To carry out such other relevant duties, as may be required and as are commensurate with the nature and grading of the post.

What does good look like for this role?

- Voice of care experience young people is at the heart of NLCBF events
- Key concerns and views of care experienced young people are captured and communicated to stakeholders such as DfE, Ofsted etc.
- Champions feel supported to take part in delivering events and consultation activities.
- Events and consultation activities are delivered safely and in line with Catch 22's Safeguarding policy.
- Sessional workers support the implementation of the NLCBF annual work plan.
- Catch22 vision and values are embedded across portfolio of services

Organisational Relationships

Reports to NLCBF Co-production and Engagement

Liaises closely with outside agencies/other local authority managers/departments to enable the organisation of meetings and input for YPBMF & NLCBF products.

NLCBF Sessional Worker: Person Specification			
COMPETENCY	ESSENTIAL	DESIRABLE	ASSESSMENT
QUALIFICATIONS	Level 4 or equivalent qualification, or equivalent and demonstrable experience		Application
KNOWLEDGE/ EXPERIENCE	Understanding of needs and issues relating to young people leaving care Understanding of safeguarding policies and procedures		Application/Interview Application/Interview
SKILLS & ABILITIES	Experience of working with children & young people Experience of working or volunteering with a group of young people Experience of and commitment to young people's participation Good written and verbal communication skills Able to liaise effectively and build good working relationships with staff and young people both internally and externally to the forum Ability to translate young people's views into clear presentations and resources Ability to facilitate the running of meetings with service users, volunteers and other workers IT literate and ability to undertake further training as		Application/Interview Application/Interview Application/Interview Application/Interview Application/Interview Interview Application/Interview

	<p>required</p> <p>Good organisational skills</p> <p>Ability to motivate peers and represent young people's views</p> <p>Experience of planning and facilitating events and workshops</p> <p>Experience of engaging with young people in creative ways</p>	<p>Experience of partnership working, including working in the voluntary and public sector</p> <p>Experience of working with young people leaving care</p> <p>Experience of training other people through sharing skills, mentoring or coaching</p> <p>Care experience</p> <p>Experience of using social media to raise awareness of organisations or projects</p>	<p>Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application</p> <p>Application/Interview</p>
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