JOB DESCRIPTION

JOB TITLE	Lived Experience Consultant
SERVICE	Justice Studio (Experts by Experience)
HUB	Justice
LOCATION	Catch22, 27 Pear Tree Street, EC1V 3AG
SALARY BAND	Sessional (Per Hour)
CRIMINAL RECORDS CHECK (DBS LEVEL):	Enhanced DBS

WHAT WE ARE LOOKING FOR

As a Lived Experience Consultant, you will bring personal insight, creativity and a passion for change to help shape the future of justice services. Working with Catch22's Justice Studio and Experts by Experience teams, you will contribute to service design, policy consultations and content development.

Your perspective will help ensure that people affected by the criminal justice system are represented in our work, making services more human, inclusive and effective.



JOB DESCRIPTION

(Continued)

WHAT YOU WILL DO

Key duties

- Co-design justice-focused programmes, policies and interventions.
- Bring lived experience insight to service design, policy consultation and content development.
- Provide constructive feedback on existing service models to improve their accessibility and impact.

Operational responsibilities

- Take part in workshops, focus groups and innovation sessions.
- Help develop campaigns, workshop materials, videos and written resources.
- Represent Catch22 at relevant local and national events and forums.
- Follow Catch22 policies, procedures and HM Prison security requirements at all times.

People responsibilities

- Work collaboratively with consultants, Catch22 colleagues, stakeholders, service designers and partners.
- Act as a lived experience adviser in meetings and support co-production principles to be embedded in the work.
- Support the recruitment, onboarding or mentoring of other consultants where relevant.

Individual responsibilities

- Act as an ambassador for Catch22 and uphold its values.
- Attend agreed training and networking sessions, which may take place across different locations in London and keep up to date with relevant policies and procedures.

WE WILL NEED YOU TO HAVE THIS

SKILLS & QUALIFICATIONS	WHY WE NEED YOU TO HAVE THIS
Good verbal skills	You will share your insight clearly in workshops, meetings and review written or creative content.
Ability to work collaboratively and contribute to a creative environments	The role relies on co-production, respectful discussion and working positively with people from varied backgrounds.
Good organisation, reliability and time management	You will need to attend agreed sessions, prepare for activities and meet deadlines.
Willingness to learn and engage in training or development	This will help you contribute safely, confidently and effectively as the work develops.
EXPERIENCE & KNOWLEDGE	**WHY WE NEED YOU TO HAVE THIS**
Lived experience of the criminal justice system, directly or through close family involvement	Your experience will provide authentic insight and help ensure that services reflect the reality of people affected by the justice system.
Passion for social justice and using experience to drive change	This will support meaningful challenge, fresh thinking and a clear focus on improving outcomes.
Ability to contribute safely and respectfully when discussing sensitive experiences	This helps create inclusive spaces where different perspectives can be heard and used constructively.

WE WOULD LOVE IT IF YOU COULD HAVE THIS:

SKILLS	WHY WE WOULD LOVE YOU TO HAVE THIS
Creative skills such as writing, media, spoken word, design, theatre or art	These skills could bring fresh and engaging ways to communicate lived experience and influence service design.
Public speaking or advocacy skills	This would help you represent lived experience confidently in meetings, workshops and external forums.
Peer Mentioning skills	This could help other consultants feel supported and contribute confidently.
EXPERIENCE	WHY WE WOULD LOVE YOU TO HAVE THIS
Previous involvement in co-production or advisory panels	This would help you contribute quickly to collaborative decision-making and ensure people with lived experience shape the work.
Experience of trauma-informed approaches	This would support sensitive, safe and inclusive engagement with people affected by trauma.
Experience of public speaking, advocacy or peer mentoring	This would strengthen your ability to influence, share learning and support others.

If you think you could do the role, but don't have everything on this list, we would still love to see an application from you - particularly if you have lived experience. We ask everyone to provide a supporting statement detailing their experience, and will shortlist the most qualified people for the role from this.

WHERE THE ROLE FITS WITHIN CATCH22

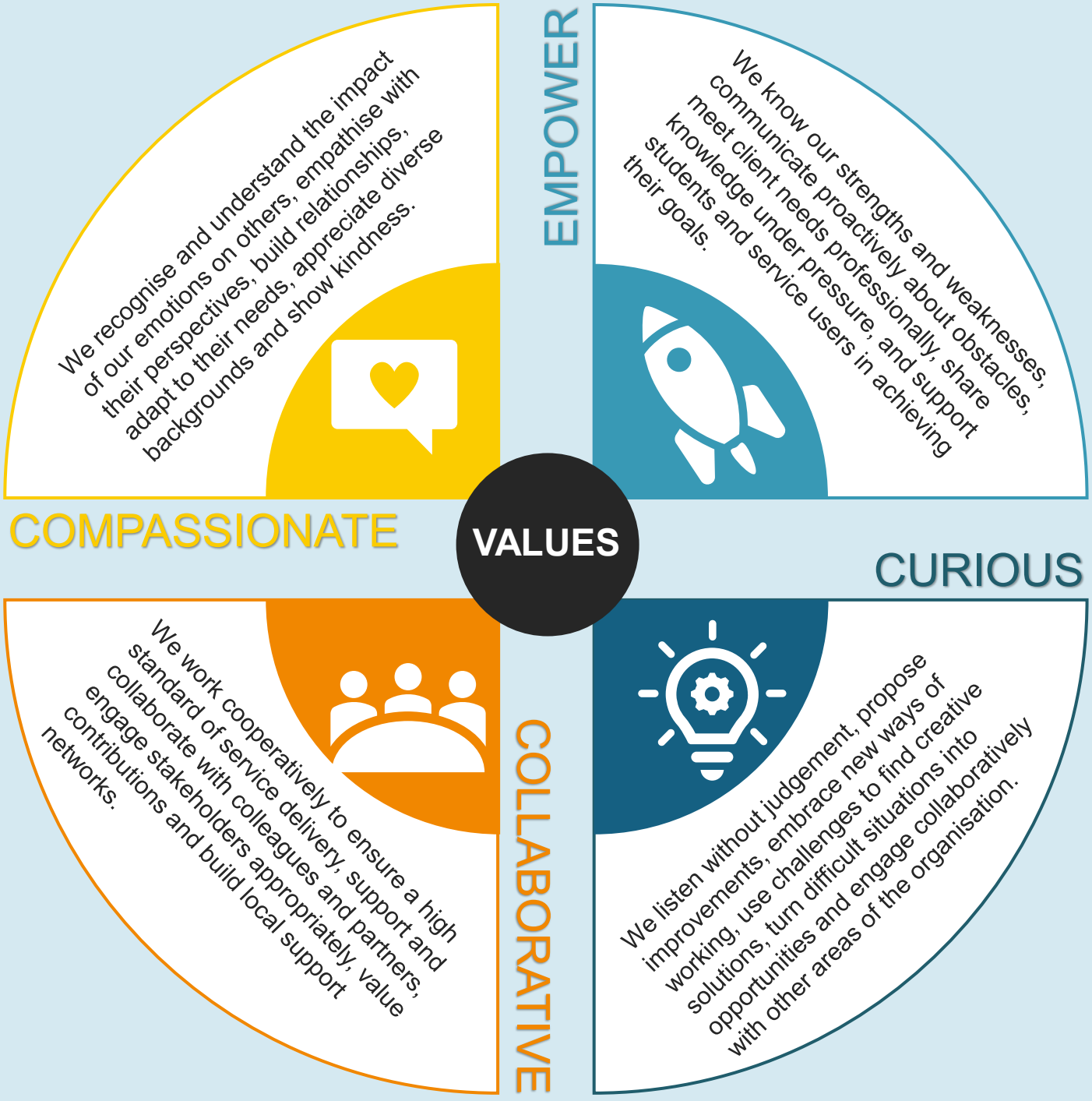
Our structure

The Lived Experience Consultant sits within Catch22's Justice service and reports to the Lived Experience Lead. The role works collaboratively with other consultants, Catch22 colleagues, stakeholders, service designers and partners to ensure lived experience and co-production are embedded in justice services.

REPORTS TO	Lived Experience Lead
LINE MANAGEMENT RESPONSIBILITY	None
BUDGET RESPONSIBILITY	None

OUR BEHAVIOURS

Who we are at Catch22 is determined by 'The How' (our behaviours) and 'The What' (our capabilities and skills). Our Behaviour Framework ('The How') guides how we work, make decisions, and engage with others. It is important because it ensures our values are reflected in everything we do, helping us build trust, deliver consistently high-quality outcomes, and create a positive, inclusive workplace.



OUR VALUES

Our values are at the heart of everything we do. They were created by colleagues across Catch22 and guide how we work together to support others.

We're compassionate

We care about people, supporting them to move forward.

We empower others

We give people the knowledge, skills, and opportunities to thrive.

We're collaborative

We do things with people, not to them.

We're curious

We explore, innovate, and challenge to improve what we do.

ADDITIONAL INFORMATION

The post holder will be required to comply with all policies and procedures issued by Catch22.

This job description cannot cover every issue or task that may arise within the post at various times and the post-holder will be expected to carry out other duties from time to time which are broadly consistent with those in this document.

This job description does not form part of the contract of employment.

Catch22 is a Ban the Box employer and welcomes applications from people with lived experience. An Enhanced DBS check is required for this role; however, a previous conviction will not automatically prevent you from being appointed. Any information disclosed will be considered fairly and individually, taking into account the circumstances and its relevance to the role.

