

Community Engagement Manager: Person Specification			
COMPETENCY	ESSENTIAL	DESIRABLE	ASSESSMENT
QUALIFICATIONS	Undergraduate degree (or equivalent) in the social sciences, community development or relevant field or the ability to demonstrate an equivalent level of knowledge and expertise through substantial relevant experience.		CV evidence
KNOWLEDGE	• Thorough understanding of outreach and community engagement • Understanding of issues and difficulties faced when addressing community need and engaging a culturally diverse community • Thorough understanding of safeguarding and responsibilities when working with vulnerable populations • Knowledge of the Newham geographical area, its communities and specific challenges.	• Awareness of current digital trends that can be used to support community engagement	CV and interview
EXPERIENCE	• Proven experience in managing teams and volunteers, with the ability to inspire, support, and develop others. • Strong track record of working with diverse communities, building trust, and facilitating inclusive participation, with specific experience in Newham. • Working within an equal opportunities framework	• Experience using digital tools to engage groups whose voices are seldom heard	CV and interview
SKILLS & ABILITIES	• Ability to design and deliver engagement strategies, set priorities, and align activities with organisational goals. • Good written and oral communication skills; ability to communicate effectively with a wide range of people • Flexible and innovative approach to work • Ability to work under pressure and handle multiple priorities • Competent in monitoring impact, managing budgets, and producing clear reports for governance and funders.	• Income generation and fundraising • Marketing and communications	CV and Interview
OTHER	• Share Catch22 values • Awareness of and commitment to Equality & Diversity • Willing to travel and work flexibly • Desire to develop and undertake training as required		Interview