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| Job Title: **Job Description and Personal Specification** |
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| **Job title:** | Community Governor |
| **Place of work:** | Brunel Academy |
| **Hours of work:** | Various hours |
| **Salary/Grade:** | Voluntary |
| **Reports to:** | Chair of Governors |
| **Level of screening:** | Enhanced |
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| Who we are |

Catch22 exists to help build a society where everyone has a good place to live, good people around them, and a fulfilling purpose. [We call these our '3Ps'.](https://www.catch-22.org.uk/about/our-vision/)

We achieve this in two ways. First we improve lives on the frontline through delivery of public services. Secondly, we use our knowledge to change 'the system', to fix the complex web that can trap and disempower those it was set up to help. With the heart of a charity and the mindset of a business, we are uniquely placed to deliver on this challenging agenda.

Multi Academies Trust are proud to be a part of the Catch22 Group.

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| Where you fit in |
| W*e* are looking to increase our membership and to complement the existing skills set of the governing body. Ideally, you will have experience or a background in either education, health care, finance, facilities management, legal or human resources. However, if you believe your skills or knowledge could benefit and help shape the future direction of our Academy, then we *w*ould really like to hear from you.The governing body sets the vision, values, ethos and strategic direction of the Academy and works closely with staff to ensure that the strategic vision is realised. The work of the governors focuses around three key areas: - Ensuring clarity of vision, ethos and strategic direction; - Holding executive leaders to account for educational performance of the organisation and its pupils, and the performance management of staff; - Overseeing financial performance and making sure money is well spent.  |
| Main Duties & Accountabilities |

The Governing body currently holds a meeting once every half term and these are held at The Brunel Academy (170b Torquay Road, Paignton TQ3 2AL). The meetings are held on a Tuesday at 4.00pm and usually last approximately 2 hours, depending on content. In addition to the 6 meetings per year, there would be a possibility to attend further commitments throughout the year as well as looking at specific areas of the Academy’s work in more detail.

We ask that you are willing to give the necessary time and commitment to the role and that you bring a skill or particular set of knowledge to the group. We are looking for individuals who will be an advocate for the academy,l but will also challenge our thinking and practices to ensure we are the very best that we can be.

If you are interested, please send a brief description about yourself and why you would like to join the governing body, and return this to Suzanne Jeffs, Clerk to the Governing Body at email sjeffs@thebrunelacademy.org.uk. Depending on the number of applications there may be an election process, which will be advised in due course.

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| What does good look like for this role? |

* Are you a strategic thinker with excellent communication skills?
* Are you a critical listener with the ability to ask effective questions?
* Can you effectively analyse data and problem solve?
* Do you have experience in HR, finance, accounting or the legal world?
* Do your skills include leadership, management, marketing or communications?
* Do you have the time and enthusiasm to join our team?

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| Organisational Relationships |

* To work alongside a committed group of governors to drive the Academy forward.
* To support and challenge the Headteacher of the Academy across all aspects of Education.
* Reports to the Chair of Governors