# Pre-College Programs | About Us

*For Potential Instructors*

Columbia's Pre-College Program has served high-achieving high school students from across the country and around the world since 1986.

During the summer, we offer over 280 non-credit courses, both on campus and online, in 3-week, 2-week, and 1-week durations. During the fall and spring terms, we offer a fully online Academic Year Weekend program, with classes running once a week on Friday, Saturday, or Sunday, for a total of 10 weeks. In addition to taking classes, students have the opportunity to engage in a variety of extracurricular activities throughout the program.

## The Hiring Process

- The hiring process for instructors requires one or more interviews, the submission of teaching evaluations, an online video interview, and other criteria.
- Visas: Employment eligibility is contingent upon valid work authorization. Individuals on STEM OPT or holders of the following visa types are ineligible to teach Pre-College: B-1, E-3, H-1B, J-1, and O-1.
- Columbia Affiliates: There may be restrictions when hiring individuals who hold a concurrent appointment at Columbia during the Summer term. Generally, PhD students and Officers of Research are not eligible. Please check with us during the hiring process regarding your eligibility. Please note, Pre-College courses do not count towards the maximum course loads for adjuncts.
- Columbia University's Policy on Remote Work states that anyone teaching online classes must reside in one of the following states or jurisdictions: AZ, CA, CO, CT, Washington, D.C., DE, FL, GA, HI, IL, MA, MD, MT, NC, NJ, NY, OK, TX, VA, VT, and WA.
- If hired, all instructors must complete a mandatory background check, compliance training, and Protection of Minors training, as mandated by University Policy.

## Curriculum

All instructors are required to submit a detailed syllabus prior to the start of the program. We will provide a program template as a guide. You are able to design the course as you wish based on your own expertise, as long as it continues to align with the course description.

To supplement lectures and classroom activities, instructors are permitted to schedule guest speakers, and for those teaching on-campus, arrange field trips to relevant locations nearby.

Regardless of modality, all instructors will also have a Canvas (CourseWorks) site, where they can post assignments and reference materials. Canvas is also where we host our online courses via Zoom.

The average class size is 22 students for online courses, and 24 students for in-person classes. However, some courses have more or fewer students, depending on the curriculum and class format.

All courses are non-credit bearing, and students do not earn a grade for the course; instead, students receive a letter of evaluation outlining their participation in the course, written by the instructor. Students often use these letters as supplemental material for college and internship applications.

## Summer Dates, Modalities & Compensation

Please see the dates and corresponding salary ranges below for our compensation rates. A one-time course development fee will be added to your compensation when you teach a course with us for the first time. Development fee rates are $1,500 for 3-week courses and $750 for all other courses.

| Summer 2027 | | | | | | |
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| Modality | Session & Dates | Duration | Curricular Hours | Meeting Times | Compensation | Notes |
| **In-Person** | **Session A**<br>June 28 - July 16 | **3-Week** | 54 hours<br><br>on the last day of the 3-Week sessions, classes will only be held in the morning | 9:10-11am **&** 1:10-3pm<br>**or**<br>11:10am-1pm **&** 3:10-5pm | $7,400 - $9,100 | - no classes will be held on July 5 |
| | **Session B**<br>July 20 - August 6 | | | | | - In-Person Sessions B and C overlap. Instructors cannot teach in both. |
| | **Session AA**<br>June 21 - June 25 | **1-Week** | 20 hours | 9:10-11am **&** 1:10-3pm<br>**or**<br>11:10am-1pm **&** 3:10-5pm | $3,100 - $3,500 | |
| | **Session C**<br>August 2 - August 6 | | | | | - In-Person Sessions B and C overlap. Instructors cannot teach in both. |
| **Online** | **Session AA**<br>June 21 - June 25 | **1-Week** | 20 hours | 10am-12pm **&** 1-3pm | $2,800 - $3,200 | |
| | **Session A**<br>July 12 - July 23 | **2-Week** | 30 hours | 8-11am **or** 12-3pm **or** 5-8pm | $3,500 - $4,800 | |
| | **Session B**<br>July 26 - August 6 | | | | | |
| *All courses meet Monday - Friday during their scheduled dates.* | | | | | | |

**Questions?** Please email hsp-support@columbia.edu with any additional questions about working as an instructor with our program.