

Position description:

Civil Site Engineer – Mt Munro Wind Farm

Reporting to:
Project Manager

Date:
July 2026

Location:
Eketāhuna, Taranua

The role

- You'll be part of the Mt Munro Wind Farm Project Team within the Renewable Construction Team. This team is responsible for the construction of the Mt Munro Wind Farm project.
- This is a full time, fixed term site-based role for the duration of the Mt Munro Wind Farm project, including Enabling Roothing Upgrades and the main wind farm civil construction works.
- The Civil Site Engineer is responsible for client-side oversight and working with our design consultants and onsite contractors to monitor works on site, which includes: earthworks, services protection/relocation, pavement construction, foundations, stormwater, environmental protections, sealing and hand over.
- The Enabling Road works comprise roading upgrades to facilitate safe and efficient site access for the main wind farm project works. The key components are the Old Coach Road / SH2 Right Turn Bay and Old Coach Road Upgrade.
- The main project works comprise bulk earthworks, stormwater, disposal areas, road construction, foundation construction across the entire site.
- While we use the 'Civil Engineer' title, this is a multi-faceted role that encompasses a mix of project management, contract management, site coordination, health and safety management, quality control and general problem solving.
- The role will be part of the site management team who will be collectively responsible for safe, healthy, sustainable delivery and handover of the project to the requirements of Meridian, to the approved programme and budget.

Position accountabilities (What you're responsible for)

- Ensure safe, healthy, and sustainable work practices onsite, protecting people, services and the environment.
- Lead by example to help create a united, collaborative team onsite – playing your part in bringing all partes together with open, no-surprises communications.
- Assist the Construction Manager and Principal's Representative' to manage the works.
- Undertake Contract Manager and Principal Representative roles as assigned.
- Provide civil engineering support and leadership where necessary during construction to on-site teams. Consult with the Hub team and Civil Design consultants when needed.
- Support the preparation and review of the ITPs and quality documentation. Then ensure compliance with quality standards and the ITPs. Manage Quality Assurance documentation and proactively carry out inspections for hold points and witness points on behalf of the Principal and the design consultant.
- Support the management of the contracts, including reviewing aspects of contractor claims, variations and programme updates.
- Supporting the Project Manager in delivering the project works. Build and maintain constructive relationships with all project stakeholders including our contractors, consultants and the wider Renewable Construction team.
- Ensure that risks and issues are identified, captured, and effectively and promptly managed or resolved to ensure these do not impact upon the project objectives.
- Ensure compliance with Environmental and Sustainability Management Plans.



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Knowledge, experience and skills

- Civil Engineering degree or equivalent Washington Accord qualification.
- Site engineer experience working independently and self-managing workload and responsibilities.
- Proven ability to deliver civil contracts with a focus on Quality Management, programme and cost.
- Have a strong technical background in general civil engineering, ideally including experience in geotechnical design and testing.
- Excellent communication and relationship-building skills.
- Strong experience in contract management and undertaking Principal Representative roles.
- Strong experience in contractor management and performance oversight.
- Highly effective at coordinating and integrating multiple workstreams and contractors, including across different disciplines.
- Proactive, collaborative, and solutions-focused approach to problem solving.
- Experienced in navigating multi-stakeholder environments and achieving collaborative outcomes.
- Comfortable working in detail while maintaining strategic oversight.
- Ability to speak up when something isn't right or doesn't seem right, to capture and resolve issues prior to crystallising a cost, time delay or reputational issue.
- Commitment to Meridian's values: Be gutsy, Be a good human, Be in the waka



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