

<b>Position Title</b>	Clinical Research Nurse
<b>Group/Portfolio</b>	Griffith Health Group – Clinical Trial Unit
<b>Classification</b>	HEW8
<b>Position Number</b>	00058072
<b>Reports To</b>	Clinical Research Nurse Team Leader
<b>Employment Type</b>	Fixed Term

## 1.0 Position Purpose

The position will support commercially funded and investigator-led research projects by providing clinical services and managing clinical trial coordination. The Clinical Research Nurse will conduct clinical visits and provide support for the day-to-day management of the Clinical Trial Unit while displaying a high standard of clinical expertise and professionalism. Working across a range of clinical disciplines, they support current and upcoming trials by working in a team environment to ensure high quality data collection and patient centered care.

## 2.0 Eligibility Requirements

- The occupant of this position will hold a Bachelor of Nursing tertiary qualification.
- The occupant of this position must provide evidence of current registration with the Australian Health Practitioner Regulation Agency (AHPRA) as a registered nurse in Australia, together with relevant experience as a practicing registered nurse.

## 3.0 Key Responsibilities

- Coordinate clinical research projects in accordance with the protocol of the individual research program and international and national guidelines (e.g. TGA, ICH- GCP and NHMRC).
- Manage onsite clinic visits including clinical assessments and monitoring e.g. adverse event identification in line with protocol and clinical requirements and data privacy regulations.

- Ensure proactive working relationships and effective communication with all CTU team members, as well as internal and external stakeholders including trial sponsors, academic and clinical investigators, researchers, patients and research participants.
- Manage high-quality preparation and submission of HREC and regulatory documents for individual clinical trial projects.
- Ensure quality site performance with accurate study file preparation and documentation, timely data entry, as well as facilitation, preparation and participation in clinical trial monitoring and auditing.
- Contribute to protocol assessments and contract negotiations with commercial clients in collaboration with CTU Management.
- Provide support and assistance in the operational and day to day management of the CTU.
- Resolve complaints effectively and in a timely manner, seeking assistance as necessary from the Clinical Research Nurse Team Leader, CTU Managers and CTU Director.
- Ensure and maintain compliance with relevant legislation and University policies and procedures, including equity and health & safety and exhibit good practice in relation to same.
- Be a leading example of the principles and values embodied in the University's Code of Conduct, and behave, act and communicate at all times to reflect fairness, ethics and professionalism.

#### 4.0 Key Capabilities

- Griffith University identifies the attributes of resilience, flexibility, creativity, digital literacy and entrepreneurship as critical to our graduates' success, in the rapidly changing future world of work. We have established a Griffith University Capability Development Framework to provide a common language of some of the non-technical organisation skills that will support our staff to thrive now and into the future. The Capability Development Framework will assist you to understand the current skill level of this position in the non-technical but critical skill domains that are increasingly important in a changing workplace context.

To read about some of the non-technical organisation skills for this position, please see the Leads Self section of our [Capability Development Framework](#).