

|                        |                                                      |
|------------------------|------------------------------------------------------|
| <b>Position Title</b>  | Associate Lecturer - Chemistry                       |
| <b>Group/Portfolio</b> | Health Group/School of Pharmacy and Medical Sciences |
| <b>Classification</b>  | Associate Lecturer (Level A)                         |
| <b>Position Number</b> | 00064235                                             |
| <b>Reports To</b>      | Head of School                                       |
| <b>Employment Type</b> | 0.6 FTE Fixed term 02 March 2029                     |

## 1.0 Position Purpose

The Associate Lecturer – Chemistry is a teaching-focused role that will contribute to high-quality undergraduate chemistry teaching within the School of Pharmacy and Medical Science on the Gold Coast, with particular emphasis on organic and analytical chemistry. The position will support the delivery, continuity and enhancement of assigned courses through workshops, laboratory classes, practical preparation, student support and, where required, lectures.

Working under the guidance of course convenors and senior academic staff, the appointee will contribute to safe, inclusive and student-centred learning environments. The role is primarily teaching-focused and is expected to undertake duties consistent with a 0.6 FTE Level A academic appointment, with responsibilities allocated through the annual work plan.

## 2.0 Eligibility Requirements

- Hold a degree in chemistry or a closely related discipline, with demonstrated knowledge and capability in organic chemistry and analytical chemistry.
- Prior experience supporting or delivering chemistry teaching in a higher education setting, including workshops, laboratory classes and technology-enhanced learning, is desirable.

## 3.0 Key Responsibilities

*This position description incorporates the full scope of academic responsibilities for this level. Actual expected responsibilities are applied in accordance with individual work profiles and in consultation with the incumbent's Academic Supervisor.*

- Lead and support undergraduate chemistry workshops and laboratory classes, particularly in organic chemistry and analytical chemistry, ensuring activities are delivered safely, effectively and in alignment with course requirements.
- Conduct lectures when required, under the guidance of the course convenor or relevant academic lead, and contribute to continuity of teaching across assigned chemistry courses.
- Prepare, facilitate and review practical and workshop teaching materials in consultation with course convenors, technical staff and relevant academic supervisors.
- Support high quality learning and teaching outcomes for students through active, student-centred and technology-enhanced teaching approaches, including problem-

oriented and authentic learning activities in chemistry.

- Contribute to assessment-related teaching support where appropriate, including marking, feedback and moderation activities within the scope of the Level A appointment and under the direction of the course convenor.
- Support a student-centred service culture and establishment of positive, respectful and supportive relationships between staff and students.
- Maintain a safe, inclusive and supportive learning environment in laboratory and workshop settings, including appropriate supervision of students during practical activities.
- Support, ensure and maintain compliance with relevant legislation and University policies and procedures, including equity and health & safety and exhibit good practice in relation to same.
- Be a leading example of the principles and values embodied in the University's Code of Conduct, and behave, act and communicate at all times to reflect fairness, ethics and professionalism.

#### 4.0 Key Capabilities

- Griffith University identifies the attributes of resilience, flexibility, creativity, digital literacy and entrepreneurship as critical to our graduates' success, in the rapidly changing future world of work. We have established a Griffith University Capability Development Framework to provide a common language of some of the non-technical organisation skills that will support our staff to thrive now and into the future. The Capability Development Framework will assist you to understand the current skill level of this position in the non-technical but critical skill domains that are increasingly important in a changing workplace context.

To read about some of the non-technical organisation skills for this position, please see the Leads Self section of our [Capability Development Framework](#).