

Position Title	Manager, Sports Engagement
Group/Portfolio	Industry and External Engagement/Griffith Sports College
Classification	HEW Level 8
Position Number	00051118
Reports To	Director, Griffith Sports College
Employment Type	Continuing

1.0 Position Purpose

Under the broad direction of the Director, Griffith Sports College, this position has responsibility for managing sport industry partnerships, including partner engagement and oversight of the delivery of partnership rights and benefits.

This position also will assist the Director with the elite athlete support program and delivery of the Sports Strategy (including Women in Sport Strategy).

2.0 Eligibility Requirements

- The occupant of this position will hold graduate qualifications with relevant work experience, or an equivalent combination of relevant experience and/or education/training, with experience in High Performance sport preferred.

3.0 Key Responsibilities

- Work closely with the Director in leading the operation of the Griffith Sports College, including the elite athlete program and management of sporting partnerships.
- In collaboration with the Director, develop and implement an elite athlete recruitment strategy, including a program of school and community engagement and events, and produce a comprehensive suite of print and online promotional material.
- Manage relationships with key external sport organisations who contribute to strategic sporting outcomes for Griffith University, including but not limited to student engagement, research, learning and teaching, and bespoke community engagement.
- Manage activations of sport partnerships, ensuring effective delivery of contractual agreements for the University.
- In collaboration with the Director, ensure the successful delivery and implementation of the University's strategic goals as identified in the Griffith Sports Strategy to provide strategic advice and support to the Sport Scholarships Committee.
- Ensure compliance with relevant legislation and University policies and procedures,

including equity and health & safety and exhibit good practice in relation to same.

- Be a leading example of the principles and values embodied in the University's Code of Conduct, and behave, act and communicate at all times to reflect fairness, ethics and professionalism.

4.0 Key Capabilities

Griffith University identifies the attributes of resilience, flexibility, creativity, digital literacy and entrepreneurship as critical to our graduates' success, in the rapidly changing future world of work. We have established a Griffith University Capability Development Framework to provide a common language of some of the non-technical organisation skills that will support our staff to thrive now and into the future. The Capability Development Framework will assist you to understand the current skill level of this position in the non-technical but critical skill domains that are increasingly important in a changing workplace context.

To read about some of the non-technical organisation skills for this position, please see the Leads Others section of the [Capability Development Framework](#).