

Position Title	Senior Research Assistant
Group/Portfolio	Griffith Business School
Classification	Senior Research Assistant, Grade 1
Position Number	00063582
Reports To	Centre Director
Employment Type	Fixed Term

1.0 Position Purpose

This position sits within the Centre for Work, Organisation & Wellbeing (WOW) providing high level research assistance for the NHMRC project entitled 'Artificial Intelligence in Medical Imaging: Ensuring sustainable implementation'.

2.0 Eligibility Requirements

The occupant of this position will hold a Masters Degree or equivalent qualifications/work experience in a relevant field.

3.0 Key Responsibilities

- Assist the project's Chief Investigators, partner organisation and other project members with administrative research tasks for this project. This includes booking interview times and locations, producing electronic surveys and assisting with their administration, assisting with managing the longitudinal survey data sets, including conducting data matching, and conducting basic quantitative and qualitative data analysis under the guidance of the project's Chief Investigators. The RA will also assist with results dissemination by preparing conference slides and notes for the project's Chief Investigators, and assisting with the production of journal articles.
- Assist with the design of data collection, scientific tests or interview regime.
- Be responsible for data collection, storage and preliminary analysis of data collected in accordance with the research protocols as stipulated.
- Management and drafting of reports and scholarly articles.
- Manage the coordination of meetings between researchers and participating external administrators as required.
- Ensure compliance with relevant legislation and University policies and procedures, including research ethics, equity and health & safety and exhibit good practice in relation to same.
- Be a leading example of the principles and values embodied in the University's Code of Conduct, and behave, act and communicate at all times to reflect fairness, ethics and professionalism.

4.0 Key Capabilities

- Griffith University identifies the attributes of resilience, flexibility, creativity, digital literacy and entrepreneurship as critical to our graduates' success, in the rapidly changing future world of work. We have established a Griffith University Capability Development Framework to provide a common language of some of the non-technical organisation skills that will support our staff to thrive now and into the future. The Capability Development Framework will assist you to understand the current skill level of this position in the non-technical but critical skill domains that are increasingly important in a changing workplace context.

To read about some of the non-technical organisation skills for this position, please see the Leads Self section of our [Capability Development Framework](#).