

Position Title	Psychology Clinic Director
Group/Portfolio	Griffith Health – School of Applied Psychology
Classification	Common Law Contract
Position Number	00062742
Reports To	Head of School, School of Applied Psychology / Director, Griffith Health Clinics
Employment Type	3 years Fixed Term

1.0 Position Purpose

The Psychology Clinic Director co-develops and leads the implementation of the Psychology Clinics strategy, oversees the operation of the Psychology Clinics and ensures that the Clinics meet the learning needs of psychology and counselling students. This role also ensures that the requirements necessary for professional accreditation are met. The position includes clinical supervision of students on placement within the Psychology Clinics, and also contributes to teaching, research, and engagement strategies of the School of Applied Psychology and the broader Griffith Health Clinics. This position is aligned with the Griffith Health Clinics and the School of Applied Psychology as is part of the leadership teams.

2.0 Eligibility Requirements

- Postgraduate qualification in Psychology.
- Registration with the Psychology Board of Australia.
- Approved & Endorsed supervisor with the Psychology Board of Australia.

3.0 Key Responsibilities

- Work collaboratively with the integrated team comprising clinical, academic, administrative, and technical staff
- Oversee the strategic direction and operational processes of the Psychology Clinics, working closely with the relevant program directors, internship coordinators and supervisors to ensure that the clinics are aligned with the learning needs of students and meet the requirements necessary to maintain external professional accreditation while enhancing the reputation of the Griffith Health Clinics.
- Provide strategic leadership and high-level advice to the Head of School and School Executive in relation to innovative and effective operation and management of the clinics, consistent with the School and clinics strategic priorities. Manage the financial operations of the clinics, including the preparation of reviewing monthly financial statements, ensuring that the clinic operates within approved budgets, and ensuring maximum resource utilisation.
- Develop and deliver business plans in consultation with the Director – Griffith Health Clinics and Head of School – Applied Psychology for the clinics that support the educational, research, and engagement strategy of the School, including alignment and expansion of the clinics to support high-quality educational opportunities across psychology and counselling programs.

- Oversee coordination of group programs, while ensuring the required patient flow is maintained.
- Promote and lead interprofessional, interdisciplinary, intradisciplinary collaborations and external stakeholder engagements for optimal student learning experiences and patient experience.
- Oversee and provide clinics coverage when required to ensure that a psychologist is available on each campus whenever client sessions and groups are scheduled.
- Engage, oversee, and support supervisors of interns within the clinics, and contribute to the supervision of interns.
- Lead and promote work environment of continuous review and improvement to ensure the professional operation of the clinics, including adherence to health and safety, ethical and legal requirements, accreditation requirements, professional conduct, and respect for diversity, equity, and inclusion within the clinic environment.
- Oversee and coordinate Clinic staff and internship coordinators
- Ensure that professionals providing services within the clinic meet regulatory requirements in clinical currency and registration.
- Contribute to the development and maintenance of productive and effective links inside the University and locally and nationally with the discipline, relevant interdisciplinary domains, profession, industry and/or wider community.
- Maintain registration as a psychologist and an endorsed supervisor with the Psychology Board of Australia and ensure that their own knowledge and skills remain current and relevant to the work undertaken.
- Be a leading example of the principles and values embodied in the University's Code of Conduct, and behave, act, and communicate at all times to reflect fairness, ethics and professionalism.

4.0 Key Capabilities

- Griffith University identifies the attributes of resilience, flexibility, creativity, digital literacy and entrepreneurship as critical to our graduates' success, in the rapidly changing future world of work. We have established a Griffith University Capability Development Framework to provide a common language of some of the non-technical organisation skills that will support our staff to thrive now and into the future. The Capability Development Framework will assist you to understand the current skill level of this position in the non-technical but critical skill domains that are increasingly important in a changing workplace context.

To read about some of the non-technical organisation skills for this position, please see the Leads Others section of our [Capability Development Framework](#).