

Position Description, Inherent Requirements of Position – Clinical Manager

Frequency and Duration of Essential Tasks

Clinical Managers are responsible for managing a dept/unit and may be involved in caring for patients across a diverse range of wards including neurology, cardiology, orthopaedic, physical rehabilitation, general medical and psychiatry. As a result the support needs of patients will vary dependent upon their age, physical ability, cognitive capacity and behavioural challenges. Clinical Managers can be responsible for administering medication, attending to a wide variety of medical needs and may be required to monitor and manage any health related conditions or concerns. Support may also be required for mobility assistance with patient transfers and as such a high degree of manual handling is associated with the role

Essential Tasks	Frequency	Duration
Medical Care	Clinical Managers provide medical care throughout the course of their shift.	Typical medication administration or observations may take up to 10 minutes per patient. Complex medical needs may require a Nurse to provide constant attention for the entirety of a shift.
Transfer and Mobility Assistance	Clinical Managers provide occasional support for patient transfer and mobility assistance on an as needs basis through the course of a shift.	Complex transfers such as hoisting may take up to 15 minutes and may be performed repetitively throughout the course of a shift.
Behavioural Support	Clinical Managers undertake behavioural support consistently throughout the course of their shift and while completing all other work tasks.	Behavioural Support for our patients requires Registered Clinical Managers to be attentive and continuously monitor the needs of patients throughout the entirety of their shift.
Emergency Management	Clinical Managers are required to complete emergency management on an as needs basis.	The duration for Emergency Management varies depending upon the nature of an incident.
Administration	Clinical Managers are responsible for the administration of their dept/unit attend handover upon the commencement and end of each shift. Documentation is generally completed once a shift is completed.	Administration tasks generally requires 70% of each shift.

Environmental and Organisational Factors

Condition	Description
Heat	Clinical Managers generally complete their duties in a climate controlled indoor environment which is not significantly affected by heat. Warmer weather conditions outside may affect working conditions inside or outdoor access.
Cold	Clinical Managers generally complete their duties in a climate controlled indoor environment which is not significantly affected by cold. Outside weather conditions may affect working conditions inside or outdoor access.
Noise	Clinical Managers may be exposed to low level noise from their working environment including equipment and at times may be involved in interactions with patients of a heightened state and loud nature.
PPE	Clinical Managers are required to wear a uniform including non- slip, closed toe shoes and scrubs. They are required to have their hair tied back at all times. Clinical Managers are required to follow infection control procedures when cleaning bodily fluids or entering isolation rooms including the use of face masks, apron, gloves, goggles and shoe protectors.
Shift Cycle	Epworth's facilities operate 24 hours a day/7 days a week and you are expected to be available and able to work on a rotating roster across all shifts and shift patterns, including night shifts. Although there may be times when you work to a particular pattern of days and times, please note Epworth may still require you to change your shifts in line with notice periods under your employment agreement to meet operational needs.

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Physical Demands	Rare	Occasional	Frequent	Constant		Cognitive and Psychosocial Demands	Low	Medium	High
Frequency and Duration of Essential Tasks	0 – 5% of total work time	6-33% of total work time	34-66% of total work time	67-100% of total work time					
Sitting			✓			Attention			✓
Standing			✓			Concentration			✓
Walking			✓			Memory			✓
Step up / step down		✓				Interaction with others			✓
Looking Up and Down			✓			Communication – written			✓
Forward Bending		✓				Communication - verbal			✓
Turning and Twisting			✓			Problem solving			✓
Crouching and Squatting		✓				Decision making			✓
Kneeling and Crawling		✓				Planning/sequencing			✓
Reaching above shoulder			✓			Reasoning/judgement			✓
Reaching forward		✓							
Gripping (Hand)			✓						
Fine Motor Movements (Hand)			✓						
Lifting floor-waist		✓ (up to 12kg)							
Lifting overhead		✓							
Carrying		✓							
Pushing and pulling upper limb		✓							
Pushing lower limb		✓							