

## Specialty Doctor Job Description

**Grade:** Specialty Doctor – General / MR

**Department:** Ophthalmology

**Reports to:** Clinical Director

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### Job Summary:

The Ophthalmology department are looking for a full time Specialty Doctor to enhance a comprehensive Ophthalmology service at Queen Alexandra Hospital, Portsmouth. The post will have elements of general adult and paediatric ophthalmology, with particular specialist interest in medical retina. The post holder will be expected to participate in all elements of Ophthalmology departmental activity.

This is a 10 PA post comprising of both face to face and telephone consultations and including an acute referral provision for patients along with a broad provision of day case and general theatre activity supported by the existing post holder. Participation in the Registrar on-call rota is optional, for an additional supplement. The post will consist of 8.5 DCC sessions and 1.5 SPA sessions. A less-than-full-time job plan may be negotiated.

The department is proud of a strong reputation for training and has a dedicated research team supporting the clinicians. The successful applicant will be supported by their consultant colleagues in developing their knowledge and skills in paediatric and general ophthalmology.

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### Key Responsibilities:

- To provide outpatient and emergency services to ophthalmology patients, both paediatric and adult.
- To provide a consultation and advisory service to medical colleagues in other specialties in the Trust, including emergency patients when required.
- To take responsibility for the professional supervision and appraisal of more junior medical staff and allied health professionals in conjunction with colleagues.
- To participate in the education and training of more junior doctors, medical students, nurses, orthoptists, and general practitioners.
- To maintain and develop good communications with general practitioners and community providers, e.g. Optometrists.
- To demonstrate a firm commitment to the principles of clinical governance.
- To participate in the Trust's Safety Learning Event reporting system.
- To attend multi-disciplinary meetings on behalf of the ophthalmology specialty.
- To participate and contribute to audit.

## Draft Job Plan;

QA HOSPITAL Specialty Doctor 10 PA Week A				
Monday	Tuesday	Wednesday	Thursday	Friday
Cataract Clinic	Eye Casualty	SPA	One Stop AMD Clinic	Injection List
One Stop AMD Clinic	Imaging virtual clinic	Cataract Clinic	SPA	Theatre List

QA HOSPITAL Specialty Doctor 10 PA Week B				
Monday	Tuesday	Wednesday	Thursday	Friday
MR outpatient Clinic	One Stop AMD Clinic	SPA	Cataract/General Clinic	Injection List
Cataract Clinic	General Outpatient Clinic	Eye Casualty	Admin	MR outpatient clinic

\*Please note: the department runs a two week timetable therefore the detail shown above is for an example only and the set job plan will be agreed at appointment.

## Person Specification

<u>Factors</u>	<u>Essential</u>	<u>Desirable</u>	<u>How Identified</u>
Physical	Passes Occupational Health		Occupational Health Clearance
Qualifications	Full GMC Registration MBBS or Equivalent, English language qualification	Higher Degree	CV/GMC check
Special Knowledge/ Abilities or Experience	Experience in general and paediatric ophthalmology  Clinical Governance  Involvement in the Clinical Audit process  Research Experience & Relevant Publications  Teaching Experience  Management experience	Experience in surgery of eye disease  Experience of Medical Retina screening  Experience of participating in a specialist ophthalmology service  Evidence of speaking at national and international meetings	CV/Interview/Reference
Personal Qualities /Disposition	Basic Computer Skills Excellent oral & written communication skills	Pleasant and cheerful	CV/Reference/Interview

	<p>Ability to work as part of a multidisciplinary team</p> <p>Excellent interpersonal and negotiating skills</p> <p>Ability to work in a pressurised environment</p> <p>Ability to work on own initiative within an ever- changing environment</p>		
Other Requirements	<p>Evidence of a strong commitment to education, training and research</p> <p>Accountability – Takes responsibility for own actions and promotes good team working</p> <p>Demonstration of working to Protocols for patient pathway care</p> <p>Openness – Shares information and good practice appropriately</p> <p>Mutual respect – Treats others with courtesy and respect at all times</p> <p>Flexibility to cover sessions of other colleagues when required.</p>		

Job holders are required to act in such a way that at all times the health and well being of children and vulnerable adults is safeguarded. Familiarisation with and adherence to the Safeguarding Policies of the Trust is an essential requirement for all employees. In addition, all staff is expected to complete essential/mandatory training in this area.

#### **Working Together:**

**For Patients**

**With Compassion**

**As One Team**

**Always Improving**

**Strategic approach** (clarity on objectives, clear on expectations)

**Relationship building** (communicate effectively, be open and willing to help, courtesy, nurtures partnerships)

**Personal credibility** (visibility, approachable, back bone, courage, resilience, confidence, role model, challenge bad behaviour, manage poor performance, act with honesty and integrity)

**Passion to succeed** (patient centred, positive attitude, take action, take pride, take responsibility, aspire for excellence)

**Harness performance through teams** (champion positive change, develop staff, create a culture without fear of retribution, actively listen and value contribution, feedback and empower staff , respect diversity)

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**Print Name:**

**Date:**

**Signature:**