

## Consultant Job Plan

Name:	Consultant Medical Oncology
Speciality:	Breast and Melanoma, or other second tumour type

## Job Content

Day	Time	Categorisation	Work	Hours
Monday	0930 - 1200	Admin	DCC	2.5
	1200 - 1300	Ward Round	DCC	1.0
	1330 - 1400	Melanoma team meeting	DCC	0.5
	1400 -1800	<b>Melanoma Clinic</b>	DCC	4.0
Tuesday	0800 - 1000	Skin MDT (teams or SMH)	DCC	2.0
	1000- 1230	Admin (or skin clinic with dermatologists at SMH?)	DCC	2.5
	1300 - 1700	Research/Audit/service development	SPA	4
Wednesday	0815 - 0900	Travel to SRH	DCC	0.75
	0900 - 1300	<b>SRH Breast Clinic</b>	DCC	4.0
	1330 - 1500	SRH Breast MDT	DCC	1.5
	1500 - 1700	Ward round/Admin/new SRH melanoma clinic as required.	DCC	2.0
	1700 - 1745	Travel from QAH	DCC	0.75
Thursday	1230 - 1400	Admin/travel	DCC	1.5
	1400 – 1800	<b>Clinic SRH or QAH</b>	DCC	4.0
Friday	0830 – 1200	AOS ward round (alt weeks) Admin/prescribing (alt weeks)	DCC	3.5
	1200 - 1300	Clinical/Educational Supervision	SPA	1.0
	1330 – 1400	Journal club	SPA	0.5
	1400 - 1430	Admin	DCC	0.5
	1430 - 1600	Management meetings	SPA	1.5

Additional agreed activity to be worked flexibly		Appraisal/personal study	SPA	
Predictable emergency on-call work			DCC	1
Unpredictable emergency on-call work				
Total Hours				40
Total PAs				10

SUMMARY OF PROGRAMMED ACTIVITY	Number
Supporting Professional Activities	2
Direct Clinical Care (including unpredictable on-call)	8
Other NHS Responsibilities	
External Duties	
<b>TOTAL PROGRAMMED ACTIVITIES</b>	<b>10</b>

1. ON-CALL AVAILABILITY SUPPLEMENT

Agreed on-call rota (e.g. 1 in 5):	1:18 1 <sup>st</sup> On call
On-call supplement (%):	3%

2. OBJECTIVES – TRUST, SPECIALTY AND PERSONAL

**Objectives (and for Specialty and Personal, how these will be met)**

**Trust**

1. Ensure that, based on the needs of the patients and their families, care is delivered to the highest standard, maintaining the patient's dignity at all times. Wherever possible, the aim is to promote independence and restore healthy living.
2. Assist in establishing and maintaining a high quality environment for patients and staff, which delivers excellent care to patients and supports the achievement of all local and national access targets.
3. Through personal leadership and influence, contribute to maintaining the highest standards of clinical and environmental hygiene, to assure infection control standards and eliminate hospital acquired infections.
4. Assist in promoting and developing the culture of a learning organisation, that is fully committed to providing excellence in both health and customer care, and to providing continuous improvement.
5. Participate in Continuous Professional Development, thus enabling the Trust to enhance its reputation for high quality education, learning and development, and research.
6. Use all resources wisely, and promote a culture of value for money and return on investment.

**Specialty**

The appointee will join the Oncology Team as a Clinical Oncology Consultant and will be expected to participate in all facets of departmental activity.

A part-time appointment would be considered with appropriate reduction in clinical responsibilities.

The post will be based at Queen Alexandra Hospital. Full participation in teaching, audit and research will be expected.

**Personal**

**3. SUPPORTING RESOURCES**

<b>Facilities and Resources required for the delivery of duties and objectives</b>	<b>Description</b>
<b>1. Staffing support</b>	
<b>2. Accommodation</b>	
<b>3. Equipment</b>	
<b>4. Any other required resources</b>	

**4. ADDITIONAL NHS RESPONSIBILITIES AND/OR EXTERNAL DUTIES**

**Specify how any responsibilities or duties not scheduled within the normal timetable will be dealt with:**

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**5. OTHER COMMENTS AND/OR AGREEMENTS**

Detail any other specific agreements reached about how the job plan will operate (for example, with regard to Category 2 fees, domiciliary consultations and location flexibility):

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**6. AGREEMENT**

<b>Doctor:</b>	
<b>Name</b>	
<b>Signature</b>	
<b>Date of Agreement</b>	
<b>Clinical Director:</b>	
<b>Name</b>	
<b>Signature</b>	
<b>Date of Agreement</b>	