

Consultant Job Plan

Name:	Consultant Haematologist
Primary Speciality:	General Haematology
Secondary Speciality:	

Job Content

Day	Time	Location	Categorisation	Work	Hours
Monday	0900 - 1300	QAH	Admin	DCC	4
	1300 - 1700	QAH	Ward MDT meeting	DCC	4
Tuesday	0900 - 1300	QAH	Clinic/Admin on alternate weeks	DCC	4
	1300 - 1700	-	SPA	SPA	4
Wednesday	0900 - 1300	QAH	SPA	SPA	4
	1300 - 1700	QAH	Clinic	DCC	4
Thursday	0900 - 1300	QAH	Laboratory reporting	DCC	4
	1300 - 1700	QAH	Clinic	DCC	4
Friday	0900 - 1300	QAH	MDT meetings	DCC	4
	1300 - 1700	QAH	Emergency clinic and admin	DCC	4
Saturday					
Sunday					
Additional agreed activity to be worked flexibly					
Predictable emergency on-call work		QAH		DCC	1 PA
Unpredictable emergency on-call work					
Total Hours					40
Total PAs					11

SUMMARY OF PROGRAMMED ACTIVITY	Number
Supporting Professional Activities	2
Direct Clinical Care (including unpredictable on-call)	9
Other NHS Responsibilities	
External Duties	
TOTAL PROGRAMMED ACTIVITIES	11

1. ON-CALL AVAILABILITY SUPPLEMENT

Agreed on-call rota (e.g. 1 in 9):	1 in 9	
On-call supplement (%):	5%	

2. OBJECTIVES – TRUST, SPECIALTY AND PERSONAL

Objectives (and for Specialty and Personal, how these will be met)

Trust

1. Ensure that, based on the needs of the patients and their families, care is delivered to the highest standard, maintaining the patient's dignity at all times. Wherever possible, the aim is to promote independence and restore healthy living.
2. Assist in establishing and maintaining a high quality environment for patients and staff, which delivers excellent care to patients and supports the achievement of all local and national access targets.
3. Through personal leadership and influence, contribute to maintaining the highest standards of clinical and environmental hygiene, to assure infection control standards and eliminate hospital acquired infections.
4. Assist in promoting and developing the culture of a learning organisation, that is fully committed to providing excellence in both health and customer care, and to providing continuous improvement.
5. Participate in Continuous Professional Development, thus enabling the Trust to enhance its reputation for high quality education, learning and development, and research.
6. Use all resources wisely, and promote a culture of value for money and return on investment.

Specialty

1. The appointee will join the Haematology Team as a Consultant and will be expected to participate in all facets of departmental activity.
2. Clinical Duties: The post holder will be a Haematology Consultant and encouraged to deliver a specialist interest in malignant haematology, lymphoma or Haemostasis and Thrombosis.
3. The post will be based at Queen Alexandra Hospital. Full participation in teaching, audit and research will be expected.
4. The teaching and training of Junior Medical Staff is regarded to be of paramount importance by this department. The teaching standards are in line with the agreement between the Trust and Post Graduate Dean. There is a nominated Consultant Educational Supervisor.
5. It is expected that the appointee would contribute to the active teaching programme for undergraduates/specialist registrars /GP's /junior medical staff and nurses.
6. The appointee is expected participate in audit and to undertake appropriate continuous professional development (CPD) each year.

Personal

1. To contribute to the Clinical and Laboratory Haematology service.
2. To supervise non-consultant staff in clinic.
3. To fulfil college and CPD requirements.
4. To participate in the teaching of undergraduates, postgraduates and GP's or nurses.
5. Keeping up to date in areas of specialist interest.
6. Contribute to the team working within the department.

3. SUPPORTING RESOURCES

Facilities and Resources required for the delivery of duties and objectives	Description
1. Staffing support	<ol style="list-style-type: none"> 1. Resident junior staff (StR/SHO level) for unit work as deemed appropriate by Department. 2. Secretary and administration staff.
2. Accommodation	<ol style="list-style-type: none"> 1. Adequately equipped office with desk, telephone, computer with internet access. Access in office to printer, photocopier and fax. 2. Suitably equipped out patient consulting rooms, theatre suites, day case and procedure rooms. 3. Microscope to enable film and bone marrow reporting 4. Meeting room to accommodate whole department with AV facilities. 5. Access to drinking water and beverage facilities. 6. Conveniently located secure car parking with 24 hour access.
3. Equipment	<ol style="list-style-type: none"> 1. Access to internet in units/theatre/department. 2. Library and database links. 3. Access to confidential telephone and fax facilities. 4. Teaching, training and simulation equipment. 5. IT for data collection and analysis.
4. Any other required resources	

4. ADDITIONAL NHS RESPONSIBILITIES AND/OR EXTERNAL DUTIES

Specify how any responsibilities or duties not scheduled within the normal timetable will be dealt with:

No other planned duties

5. OTHER COMMENTS AND/OR AGREEMENTS

Detail any other specific agreements reached about how the job plan will operate (for example, with regard to Category 2 fees, domiciliary consultations and location flexibility):

1. An annual report detailing evidence of SPA is required.

6. AGREEMENT

Doctor:	
Name	
Signature	
Date of Agreement	
Clinical Director:	
Name	
Signature	
Date of Agreement	