

## Additional Department Information

Portsmouth Hospitals University NHS Trust is a provider of Acute Health Services under contract to a range of Purchasers in the area of the Hampshire basin and Western South Downs. The catchment is in excess of 650,000 people. The area served by the Trust is on the Solent and English Channel and includes the City of Portsmouth and the Boroughs of Gosport, Fareham and Havant extending from Warsash in the west to Emsworth on the Sussex border and its northern boundaries encompass Petersfield and Liss. With the exception of the rural north, it is an essentially urban area having grown up around the Royal Naval establishments in Portsmouth and Gosport. It now provides a wide range of modern high-tech industry and the facilities associated with a commercial port and cross Channel ferry terminal.

Portsmouth is a thriving naval city, steeped in history, on the South Coast. It is ninety minutes from central London and has good transport links, including regular ferries to France and Spain. The major airports are easily accessible. It has some of the best water sports facilities in Europe and sandy beaches are within easy reach. Developments within the city itself and on the Gosport side of the harbour suggest a vibrant future for the area. Inland from the hospital is the beautiful and relatively unspoilt countryside of rural Hampshire. Close by is the New Forest and the recently designated National Park of the South Downs. The area combines the advantages of city life with pleasant villages and seaside towns. There are a number of first rate schools both in the state and private sector and it is an excellent place to raise a family.

### Portsmouth Hospitals University NHS Trust

Portsmouth Hospitals University NHS Trust has a vision to be recognized as a world-class hospital, leading the field through innovative healthcare solutions, focusing on the best outcomes for our patients, delivered in a safe, caring and inspiring environment.

At present PHT provides the following services, Emergency Medicine, Trauma and Orthopaedic Surgery, Oncology, Radiology, Orthodontic and Oral Surgery, General and Specialist Medicine, General Surgery, Breast Screening and Surgery, Plastic Surgery, Renal Services, Acute Medical Admissions, Ophthalmology, Maxillofacial, ENT, Critical Care, Coronary Care, Elderly Medicine, Rheumatology, Elderly Medicine, Rehabilitation, Dermatology and Neurology.

### The Job

The Maxillofacial Department is looking to appoint a new consultant surgeon with a special interest in Head & Neck MDT oncology. This is a replacement post and we seek a colleague who can demonstrate their ability to work as part of our efficient and cohesive multidisciplinary team and interact well with consultant colleagues, local GPs and dentists. The department provides a wide range of Maxillofacial surgical care including oncology, trauma, orthognathic surgery, soft tissue pathology. It is one of the largest units in the South of England with consultants in Restorative Dentistry, Oral Surgery and Orthodontics with a dedicated specialist MFU laboratory. The successful candidate would join the Maxillofacial emergency rota supervising junior doctors on call.

### The Department

The department is based within the Head & Neck Care Group, which comprises the Departments of: ENT and Audio-Vestibular Medicine, Audiology, MaxilloFacial and Ophthalmology.

The Clinical Director for Max Fac is supported by a Care Group Manager, Business Manager and Assistant Operational Manager. The present Clinical Director is Mr Stephen Robinson, Consultant Orthodontist.

The department provides services to Portsmouth & South East Hampshire and the Isle of Wight. It sees approximately 26,000 outpatients with 537 elective and 3000 day surgery cases annually in Portsmouth. Maxillofacial surgery has dedicated operating theatres with experienced theatre staff.

The Maxillofacial Unit is housed at Queen Alexandra Hospital in Cosham. The Unit has dedicated orthodontic clinics, day case operating theatres and a suite of clinic rooms for Maxillofacial, oral surgery and restorative dentistry. The department also has its own x-ray facilities including CBCT.

The department has a fully equipped MFU laboratory, with highly skilled specialist technicians, providing the support for rehabilitation post surgery and complex care. Clinical support staff including nursing, technical and administration staff numbers are in place to support this post.

### **The Solent Centre for Head and Neck Diseases**

The Solent Head & Neck Cancer team comprises of three ENT Surgeons and three Maxillofacial Surgeons all of whom are designated Head & Neck Cancer Clinicians. These personnel all dedicate the vast majority of their time to Head & Neck cancer. There are also two Specialist Head & Neck Oncologists within the team.

The main, designated hospital for the provision of Head & Neck cancer services is the Queen Alexandra Hospital (QAH) in Portsmouth (the Cancer Centre). St. Richards Hospital, Chichester and St. Mary's Hospital, Isle of Wight (the Cancer Units) provide diagnostic clinics and services, rehabilitation and follow up care for the cancer patients from their locality.

Chemotherapy and Radiotherapy services are delivered in, a modern, purpose-built environment at the Queen Alexandra Hospital opened in the PFI in 2009 as part of the redevelopment.

In-patient care is provided on the specialist Head & Neck Unit (D8) at the Queen Alexandra Hospital, and there are designated Head & Neck Theatres within the theatre suite in that hospital. There is a full range of equipment in theatres.

Clinical Nurse Specialist support for Head & Neck cancer patients is available in Portsmouth, IOW and St Richard's Hospital in Chichester.

A Macmillan Radiographer and Dietician provide Supportive Care, including a radiotherapy review clinic that the CNS also attends in the modern up to date radiology unit. Support from dietetics, speech and language therapy and physiotherapy are an integral part of patient care and local support teams. Specialist Palliative Care services are provided by hospital and community support teams based at The Rowans Hospice Waterlooville, St. Wilfred's Hospice Chichester, Countess Mountbatten House Southampton and the Earl Mountbatten Hospice on the Isle of Wight.

The Solent Head & Neck Cancer Centre is part of the newly reformed Wessex Cancer Network. The Solent Cancer Centre is represented in the Network Site Specific Group for Head and Neck Cancer.

The Head and Neck Cancer Centre also has a Research Nurse and a Research Assistant and we are currently involved in the following trials: Head and Neck 5000, Head and Neck: Molecular, Cellular and Immunological Mechanisms, ION, ART DECO, RAPPER, HOPON, SEND, PET NECK.

Currently the medical & dental department staffing consists of:-

Maxillofacial Consultants (7)	Col Neil Mackenzie, Professor Peter Brennan, Thomas Aldridge, Tim Mellor, Rajiv Anand, Mohammed Al-Gholmy, Alexander Goodson
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Oral Surgeon Consultant (3)	Helen Spencer, Karen Bennett, Richard Ramsey
Orthodontic Consultants (4)	Stephen Robinson, Ross McDowell, Sirisha Ponduri, Suki Ormiston
Consultant in Restorative Dentistry (1)	Shihab Romeed
Staff in training	<ul style="list-style-type: none"> <li>• 7 Trust speciality doctors</li> <li>• 2 Maxillofacial SpRs</li> <li>• 10 SHO grades</li> <li>• 1 SpR Oral Surgery</li> <li>• 1 SHO Restorative</li> <li>• 1 Orthodontic FTTA</li> <li>• 1 Orthodontic SPR</li> </ul>

### Education

There is a weekly academic session. Consultants are expected to contribute to this session. This session includes teaching for trainees, Registrar teaching, training lists, Radiology meeting, pathology meeting, audit, research and Morbidity and Mortality meeting. There is a monthly SpR teaching session and a monthly Journal Club and Research/Audit meeting. All consultants take part in supervising these sessions on a rotational basis.

### Clinical Duties

The appointee will join the Maxillofacial Team as a Consultant Surgeon and will be expected to participate in all facets of department activity.

The post will be based at Queen Alexandra Hospital, Maxillofacial Department, Level D. Full participation in teaching, audit and research will be expected. The Trust runs a mentorship scheme which is accessible to all new consultants.

### Conditions of Service

The post is covered by the Terms and Conditions of Service Consultant Contract (2003)

The Trust expects all Medical and Dental staff to work within the guidelines of the GMC 'Guide to Good Medical Practice' which can be viewed on the GMC website [www.gmc-uk.org](http://www.gmc-uk.org).

Where the post holder manages employees of the Trust, he/she will be expected to follow the local and national employment and personnel policies and procedures.

### Accommodation

Shared office accommodation will be made available within the department together with secretarial support.

### Management

The post holder will be expected to work with local managers and professional colleagues in the efficient running of services and will share with Consultant colleagues in the medical contribution to management. Subject to the provisions of the Terms and Conditions of Service, the Post holder is expected to observe agreed policies and procedures drawn up on consultation with the profession on clinical matters and follow the standing orders and financial instructions of the Portsmouth NHS Trust. In particular, Managers of employees of the Portsmouth Hospitals University NHS Trust are expected to follow the local and national employment and personnel policies and procedures. The Post holder will be expected to ensure that there are adequate arrangements for hospital staff involved in the care of patients to be able to contact him/her when necessary.

All medical and dental staff are expected to comply with the Portsmouth Hospitals University NHS Trust Health and Safety Policies.

All medical and dental staff are expected to proactively, meaningfully and consistently demonstrate the Trust Values in their every day practice, decision making and interactions with patients and colleagues.

### **Study leave**

30 days within a three-year period, subject to national and local policies will be allowed.

### **Status of Post**

In accordance with the Terms and Conditions of Service, the Post holder will be entitled to opt for a whole-time or part-time contract. The choice is a financial concession relating to the undertaking of private practice and does not change the requirements of both types of practitioners to undertake the full duties of the post. Any Consultant who is unable, for personal reasons, to work full-time, i.e. on a whole-time or maximum part-time basis, will be eligible to be considered for the post. If such a person is appointed, modification of this job plan will be discussed between the Consultant and General Manager, in conjunction with Consultant colleagues if appropriate.

### **Residence**

Residence within either 10 miles or 30 minutes by road from Queen Alexandra Hospital is usually required unless alternative arrangements agreed with the Trust management. His/her private residence must be maintained in contact with the public telephone service.

### **Safe Guarding**

Act in such a way that at all times the health and well being of children and vulnerable adults is safeguarded. Familiarisation with and adherence to the Safeguarding Policies of the Trust is an essential requirement for all employees. In addition, all staff are expected to complete essential/mandatory training in this area.

### **Infection Control**

In compliance with the Trust's practices and procedures associated with the control of infection, you are required to:  
Adhere to Trust Infection Control Policies assuring compliance with all defined infection control standards at all times.  
Conduct hand hygiene in accordance with Trust policy, challenging those around you that do not.  
Challenge poor practice that could lead to the transmission of infection.

### **Hand Hygiene Policy**

The Trust has adopted "Naked Below the Elbow" strategy which means that when involved in patient care and direct physical contact with patients, you must wash or decontaminate your hands as per the Hand Hygiene Policy.

Compliance with the Hand Hygiene Policy is mandatory; you must wear short sleeved shirts/blouses/uniform, remove any out jackets and roll up your sleeves. No jewellery should be worn below the elbow (except a plain wedding band) and wrist watches must be removed. Compliance with this policy will be monitored and any non compliance may be subject to disciplinary action."

### **Rehabilitation of Offenders**

Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act, 1974 by virtue of the Rehabilitation of Offenders Act, 1974 (exceptions) order 1975. Applicants are therefore not entitled to withhold information about convictions. This could result in dismissal or disciplinary action from the Trust.

Any information given will be completely confidential and will be considered only in relation to an application for positions to which the order is applied.

**Post Vacant**

The post is currently available and the appointee will be required to take up the post no later than four months from the date of the offer of an appointment, unless a special agreement has been made between the appointee and Portsmouth Hospitals University NHS Trust

If you consider it unlikely that you will be able to take up the appointment within such a period, you are advised to point this out at the time of your application.

**Visiting Arrangements**

Intending applicants may obtain further information and/or arrange a visit by contacting Mr Stephen Robinson, Clinical Director, by contacting his secretary on 023 92 286736 or other consultants in the Department.

Please note that Portsmouth Hospitals University NHS Trust will reimburse expenses for one pre interview visit in respect of short-listed candidates.

Due to the high volume of recruitment and our desire to treat all applicants fairly it is not possible to meet with the Chief Executive, Mrs Penny Emerit, prior to the Appointments Advisory Committee.

However, arrangements to meet with Mr John Knighton, Medical Director, can be made by contacting his PA on 02392 286342. Both Mr Knighton and Mrs Emerit are extremely committed and supportive of this appointment and to appointing the right candidate and, as part of the induction programme the successful applicant will have an opportunity to meet with them.