Summerset

Job Description

Senior Financial Accountant

The Senior Financial Accountant role is responsible for providing guidance and advice to the business regarding accounting standards and policies, managing the group and subsidiary statutory account preparation and audit process, driving process improvements, and assist with the monthly financial reporting process.

The Senior Financial Accountant will also provide guidance to other members of the financial accounting team and review work of other team members.

This job description provides an overview of the responsibilities and tasks of the role. You may be required to perform job related tasks other than those specified.

Business Unit	Corporate Services
Department / Team	Finance
Reporting Line	Financial Accounting Manager
Contribution / Responsibilities	Key Responsibility Areas • Provide sound and timely technical accounting guidance and advice to the business, demonstrating a solid understanding of applicable accounting standards • Prepare and maintain technical accounting file notes and position papers that document accounting interpretations, judgements, conclusions, and advice provided to the business, ensuring compliance with applicable accounting standards. • Research, assess and interpret new accounting standards and analysis of the impact on the business • Ensure compliance with corporate policy and financial reporting requirements under NZ IFRS and other relevant legislation • Ensure the accurate and timely production of statutory financial statements for Summerset Group, and other financial reports as requested • Oversight and review of statutory financial statements for all group subsidiaries • Managing the financial audit process, including group and subsidiary financial statements • Input into board and audit committee papers as required • Responsibility for, and monthly sign off on, various general ledger accounts including developing systems of internal control to ensure overall data integrity of the general ledger • Preparation and processing of month end tasks • Focus on continuous improvement to refine daily and monthly reporting and accounting processes Other • This job description includes the main duties and responsibilities of the Senior Financial Accountant; however, you will be required to perform other tasks and duties that would reasonably fall within the responsibilities and skills of the role, at the request of the Financial Accounting Manager. This may include but is not limited to: • Contribute to building financial capability within the business by sharing and educating both the finance team and wider business on financial and tax principles, processes and business impacts • Review of other team members' work as required • Mentoring junior members of the financial accounting team • Assist in the annual budgeting process • Provide assistance to the Financial Accounting Manager on ad-hoc projects
Health & Safety	Be a proactive contributor to ensuring the health & safety of our people, our customers, our contractors, and our residents. This includes conforming to Summerset's safety culture expectations of an environment of zero-harm and compliance with health and safety policies and procedures.
Qualifications and Experience	• Tertiary degree in accounting • CA qualified (or equivalent) • 6+ years combined experience in financial accounting or business advisory services, together with external audit experience • Experience working within a large, complex, listed, regulated or professional-services organisation • Strong working knowledge of NZ equivalents to International Financial Reporting Standards • Proven ability to research, interpret, and apply accounting standards to complex transactions and business activities • Experience preparing technical accounting papers that document supporting evidence, key judgements and conclusions

	• Experience preparing Tier 1 full IFRS statutory financial statements and managing external audit engagements • Ability to build strong relationships with other members of the finance team and wider business and effectively build their knowledge of relevant accounting and tax principles • Ability to work independently with minimal guidance • Strong attention to detail • Excellent computer skills (Word, Excel/Microsoft Office, TM1) • Demonstrated ability to deliver work accurately and on time • Sound problem identification and innovative solving skills • Sound financial acumen • Strong oral and written communication skills • Effective planning and prioritising skills • Energetic and driven
Relationships	• Wider finance team and business • Auditors

Values		
STRONG ENOUGH TO CARE We treat our residents like family. We do what's right. We respect people as individuals.	ONE TEAM We look out for each other. We take ownership and follow through. We share and listen to each other's ideas.	STRIVE TO BE THE BEST We work hard. We like to win. We're always learning and improving.

Strong enough to care + One team + Strive to be the best = Bringing the best of life