



Job Description

Finance Business Partner – Development Finance

The Finance Business Partner role is responsible for providing management accounting services to the organisation through a business partnering model. You will work closely with the Development & Construction business units across the group to develop and implement strategies and plans to achieve Summerset's long-term financial objectives.

This role will require you to be both strategic and provide day to day advice and support to Business Leaders. The Finance Business Partner will have a good understanding of business processes in the Construction industry. A commercial view will be required, and the ability to challenge others and follow through to ensure optimal business unit outcomes are achieved.

This job description provides an overview of the responsibilities and tasks of the role. You may be required to perform job related tasks other than those specified.



STRONG ENOUGH TO CARE



ONE TEAM



STRIVE TO BE THE BEST



BRINGING THE BEST OF LIFE

Business Unit	Corporate Services
Department / Team	Finance
Reporting Line	Head of Development Finance
Contribution / Responsibilities	Key Responsibility Areas: • Partner with the Development & Construction business units in both New Zealand and Australia to promote strong financial management disciplines and analysis • Review, analyse and critique Feasibility models to verify the financial viability of our projects, including regular reporting and control budget reviews • Ensuring margin reporting mechanisms, particularly cost allocations are kept up to date, accurate and relevant on a project-by-project basis • Reviewing projects in progress, completed projects and total unit numbers • Build partnerships and maintain strong relationships with all senior managers and their teams • Undertake complex pieces of analysis and financial modelling, providing valuable business insights and recommendations to help inform executive decision making • Contribute to strategic projects and business plans • Develop and implement financial models and processes that drive productivity and reliability using available BI tools/systems • Grow financial capability across Summerset by partnering with business leaders to add rigour to their planning, forecasting and budgeting processes • Provide comprehensive and appropriate information on the achievement of Summerset's financial goals by monitoring, reviewing and acting upon financial and operational results • Be responsible for driving the budgeting and forecasting processes for the Development and Construction business units in Australia – OPEX & CAPEX • In conjunction with the Australian development & construction business units, undertake detailed and rigorous cashflow forecasting and modelling to inform the Summerset Operating Model • Assist with the company's annual long term forecasting process when required • Perform duties within the Development Finance month end process, providing oversight of the management accountant tasks where required • Undertake benchmarking and performance measurement activities as required • Assist with financial valuations, external reporting and other related work when required • Ad hoc treasury analysis when required • Assist the Head of Development Finance with ad-hoc requirements • Maintain a culture of continuous improvement with a focus on refining tools and processes <i>This job description includes the main duties and responsibilities of the Finance Business Partner – Development Finance however you will be required to perform other tasks and duties that would reasonably fall within the responsibilities and skill of the role</i> Team Coaching and Mentoring • Share your knowledge and assist in the professional growth and development of the wider Finance team. • Coach and mentor other members of the team on a day-to-day basis in collaboration with the Head of Development Finance and the individuals concerned to maximise their potential so that they see they contribute meaningfully to Summerset's goals and objectives and feel empowered to do their job.

People Leadership	Foster and develop an inclusive team culture that works effectively with other teams to support Summerset's goals.
Health & Safety	Be a proactive contributor to ensuring the health & safety of our people, our customers, our contractors, and our residents. This includes conforming to Summerset's safety culture expectations of an environment of zero-harm and compliance with health and safety policies and procedures.
Qualifications and Experience	• CA, CPA, CIMA or equivalent experience • Minimum 5 years' relevant experience in construction industry – ideally development on the balance sheet and familiarity with PCG's, feasibility modelling and portfolio governance • Ability to perform cash flow forecast and support work around cost allocation • Experience in market leading financial analysis and BI tools / systems • Influencing and business partnering skills • Proven technical ability including advanced excel skills, SQL skills • Dashboarding and score carding experience • Excellent interpersonal skills with the ability to communicate at all levels with both financial and non-financial managers • Strong negotiation, facilitation and conflict resolution • Strong commercial acumen • Adept at critical thinking and decision making • Self-driven and results orientated • Agile with the ability to excel in a rapidly changing environment
Relationships	• Wider Finance team • Construction, Design, Development, Property, Operations, Sales, and Corporate Services
Dimensions	

Values		
 STRONG ENOUGH TO CARE We treat our residents like family. We do what's right. We respect people as individuals.	 ONE TEAM We look out for each other. We take ownership and follow through. We share and listen to each other's ideas.	 STRIVE TO BE THE BEST We work hard. We like to win. We're always learning and improving.