



# Job Description

## Diversional Therapist

The purpose of the role is to provide an activities programme to residents in the Care Centre that is meaningful and enjoyable for residents, which promotes dignity and independence through the development of individualised resident recreational plans.

There will be scheduled activities that you will organise, promote and run end to end, from planning, organising through to the final delivery of the event e.g. Grandparents Day.

Your key focus will be the Care Centre residents but there may be vulnerable residents in the Village that may like to participate in the activities programme.

*This job description provides an overview of the responsibilities and tasks of the role. You may be required to perform job related tasks other than those specified*



**STRONG ENOUGH TO CARE**



**ONE TEAM**






**STRIVE TO BE THE BEST**



**BRINGING THE BEST OF LIFE**

<b>Business Unit</b>	Operations
<b>Department / Team</b>	Village Operations
<b>Reporting Line</b>	Care Centre Manager / Clinical Nurse Lead
<b>Contribution / Responsibilities</b>	<p><b>Resident support</b></p> <ul style="list-style-type: none"> <li>Provide active support to residents to participate and engage in the social life of the Care Centre and the wider village by understanding the residents interests and offering meaningful activities as relevant</li> </ul> <p><b>Diversional therapy and activities planning</b></p> <ul style="list-style-type: none"> <li>Plan and implement a programme of activities that empower residents to make choices and maintain control of their daily activities that is aligned to Summerset policies. Effectively lead and participate in activities as needed, including involvement in residents' functions, driving residents on trips and assisting in the transportation of residents to special appointments</li> </ul> <p><b>Diversional therapy reporting and analysis</b></p> <ul style="list-style-type: none"> <li>Monitor, analyse and report progress of residents against their plans as per policy guidelines as well as maintain monthly expenditure records for Village Manager's approval</li> </ul> <p><b>Communication</b></p> <ul style="list-style-type: none"> <li>Ensure the Care Centre Manager is kept up to date with residents' requirements for activities. Collaborate with the Activities Coordinator and other DT's so that all village activities could be extended to the village residents as well as the Care Centre residents as relevant</li> </ul>
<b>People Leadership (if applicable)</b>	Manage and develop direct report(s), with full accountability for all aspects of their recruitment, coaching, performance, recognition, and remuneration review within the parameters of company delegations. Foster and develop an inclusive team culture that works effectively with other teams to support Summerset's goals.
<b>Health &amp; Safety</b>	Be a proactive contributor to ensuring the health & safety of our people, our customers, our contractors and our residents. This includes conforming to Summerset's safety culture expectations of an environment of zero-harm and compliance with health and safety policies and procedures.
<b>Qualifications and Experience</b>	<ul style="list-style-type: none"> <li>A minimum qualification of National Certificate in Diversional Therapy (Level 4). If not qualified, it is expected that this qualification will be successfully achieved within 18 months of starting in the role</li> <li>Strong organisational skills, ability to multi-task and a positive "can-do" attitude</li> <li>Excellent interpersonal skills, empathy and a genuine interest in working with older people</li> <li>Current first aid certificate or willingness to undertake a two-day course</li> <li>Full / clean Drivers license</li> <li>Computer literacy with using Microsoft Office (Word, Excel, PowerPoint)</li> <li>Understanding of Te Reo and / or of Maori descent an advantage</li> </ul>
<b>Relationships</b>	<ul style="list-style-type: none"> <li>Caregivers</li> <li>Care Centre Manager and/or Clinical Nurse Lead</li> <li>Village Manager</li> <li>Clinical Quality Manager</li> <li>Clinical Education Manager</li> <li>Activities Coordinator</li> <li>Community providers of services/activities</li> <li>National Diversional Therapy Lead</li> </ul>
<b>Dimensions</b>	<ul style="list-style-type: none"> <li>Nil direct reports</li> <li>Nil opex / capex budget</li> </ul>

Other	<ul style="list-style-type: none"> <li>This job includes all the main duties and responsibilities of the role; however you may be required to do other tasks and duties, which would reasonably fall within the responsibilities and skills of the role, at the request of the head of Clinical Services.</li> </ul>
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Values		
 <p><b>STRONG ENOUGH TO CARE</b></p> <p>We treat our residents like family. We do what's right. We respect people as individuals.</p>	 <p><b>ONE TEAM</b></p> <p>We look out for each other. We take ownership and follow through. We share and listen to each other's ideas.</p>	 <p><b>STRIVE TO BE THE BEST</b></p> <p>We work hard. We like to win. We're always learning and improving.</p>