

Certified Instructor II Lifeguard

Approval Date:	January 2026	Department:	Recreation & Culture
<input type="checkbox"/> IAFF	<input checked="" type="checkbox"/> CUPE	<input type="checkbox"/> Management	
Title of Excluded Supervisor:	Recreation Programs Manager		

General Accountability

Purpose and Scope

Reporting to the Recreation Programs Manager and taking direction from the Program Coordinator and Pool Team Leads, the Lifeguard instructs and monitors participants at the Centennial Park outdoor pool, as well as maintains the facility.

Nature and Scope of Work

- Maintain constant supervision of pool environment (water and surrounding area) to ensure that it is safe, including all participants, equipment, and facilities.
- Respond calmly to emergency situations as a single lifeguard or as a member of a lifeguard team.
- Observe and work within the necessary Occupational Health and Safety policies and procedures.
- Comply with standards and guidelines as required for facility maintenance and cleaning.
- Based on the program curriculums in the BC & Yukon Branch of the Lifesaving Society, design, modify and instruct safe, effective, and appropriate swimming and water safety programs to meet the needs of apparently healthy individuals or special populations in a private and/or group aquatic setting.
- Work cooperatively and respectfully with supervisor (s), the lifeguard team, user groups, and other program staff to ensure the delivery of quality swimming and water safety programming.
- Incorporate the use of appropriate equipment based on specialized training and the needs of participants.
- Monitor and maintain water treatment systems, including pool chemicals, to provide a safe and comfortable bather environment.
- Provide excellent customer service for all recreation users.
- Maintain records as required by the supervisors.
- Participate in meetings, training sessions, and teambuilding activities as required.
- Process cash transactions.
- Other duties as may be required.

Necessary Qualifications

Knowledge:

- Knowledge of injury prevention, inclusion, and progressive learning in a group aquatic setting.
- Knowledge of appropriate rescue techniques and effective management of victim types such as a distressed swimmer, drowning non-swimmer, submerged non-breathing victim and victim with a suspected spinal injury.
- Knowledge of aquatic chemicals and equipment, and the proper and safe utilization thereof.
- Knowledge of WorkSafeBC regulations and safe work procedures.

Skills/Abilities:

- Excellent interpersonal skills.
- Effective communication skills.

- Excellent customer service skills.
- Ability to respond calmly in emergency situations.
- Ability to recognize individuals or groups that may require lifeguard intervention or education to prevent an injury.
- Ability to recognize and provide first aid for patrons with minor and/or major injuries such as asthma, allergic reaction, heart attack, bleeding, heat stress, and skeletal injuries.
- Ability to plan, organize and instruct program participants varying in age, skill, and ability.
- Ability to work within and positively contribute to a team environment.
- Ability to maintain a positive attitude and a high degree of enthusiasm.
- Ability to process cash transactions.
- Ability to work in a busy, loud, and high-energy environment in varying weather conditions.
- Ability to successfully attain and maintain a clear criminal record check, including a vulnerable sector check.
- Demonstrates the Department's core values of teamwork, respect, integrity, communication and kindness.

Education/Training/Certification:**Must Have When Applying for Position:**

- Must possess and maintain valid National Lifeguard (NL) certification.
- Must possess and maintain valid Swim Instructor certification.
- Must possess and maintain valid Standard First Aid with CPR-C and AED certification. CPR-C/AED certification must be current within one year.
- Must be 16 years or older as legislated by the *Public Health Act, Pool Regulations*.

To Be Obtained on the Job:

- WHMIS Certification

Experience:

- Minimum one (1) year experience as a lifeguard and lesson instructor.

Preferred Criteria (for external use only)

- Previous employment at Centennial Pool
- Lifesaving Society Advanced Leadership Certification (National Lifeguard Instructor, Lifesaving Instructor, Swim Trainer, etc.)
- WHMIS Certification.
- Pool Operator Level 1 and 2.
- Registered Aquatic Fitness Instructor Certification.

Unusual Working Conditions

- Shift work, split shifts, early mornings, evenings, and weekends will be required.
- Working in an outdoor environment in all weather conditions
- Some job duties require physical stamina and strength.