

Labourer I

Approval Date: August 2023 **Department:** Operations - Roads

IAFF

CUPE

Management

Title of Management Supervisor: Roads and Fleet Manager

General Accountability:

Purpose and Scope

Reporting to the Roads and Fleet Manager and taking direction from the Roads and Construction Supervisors, the Labourer I performs a variety of tasks assigned in the day-to-day operation and maintenance of the City infrastructure.

Nature and Scope of Work

- Performs a wide variety of labour-related tasks as they pertain to the municipal infrastructure of the City's operations including, but not limited to:
 - Maintenance and repair of Roads and Drainage Infrastructure.
 - Operating light vehicles, power tools and hand tools.
 - Litter collection and graffiti removal throughout the City of Campbell River.
 - Heavy manual labour.
 - Directing traffic, set-up and removal of pertinent signs and barricades.
 - Inspecting equipment daily and reporting any findings to the Foreman.
 - Maintaining relevant logs and records.
 - Adhering to all health and safety procedures and WorkSafeBC policies.
 - Assisting in the removal of snow and ice from road and transit infrastructure
 - Other duties as may be assigned.

Necessary Qualifications

Knowledge:

- Working knowledge of the methods, materials, tools, and equipment used in road and storm water infrastructure maintenance and construction.
- Working knowledge of the department's role within the City's organizational structure.
- Working knowledge of WorkSafeBC regulations and safe work procedures as pertaining to the work.
- Working knowledge of all relevant procedures, standards, manuals, guidelines, City policies and bylaws, to be successfully acquired.
- Working knowledge of traffic control requirements.
- Working knowledge of shoring and trenching techniques.
- Knowledge of fundamentals of accident prevention.

Skills:

- Safe work habits and practices.
- Good verbal and written communication skills.
- Effective and courteous interaction with the public, user groups, other agencies and internal departments.
- Safe operation of cut-off saws, power saws, compressors, jack-hammers, compactors, weed-eaters, gas trimmers, and other light power tools.
- Safe use of various hand tools such as shovels, rakes, trimmers, hammers, saws etc.

Abilities:

- Demonstrable ability to operate roads and drainage maintenance equipment and implements.
- Ability to multi-task, set priorities and work independently in accordance with established standards and

procedures.

- Ability to tactfully deal with the public.
- Ability to work as part of a team and/or unsupervised.
- Ability to understand and carry out oral and written instructions.
- Ability to change work priorities with little or short notice.
- Ability and willingness to contribute to maintaining a respectful, safe and supportive work environment that embraces diversity, along with treating everyone with courtesy, dignity and fairness.
- Must have sufficient physical strength, stamina and ability to perform the work.

Education:

- Grade 12 or equivalent.

Training/Certification:

Must Have When Applying for Position:

- Must possess and maintain a valid Class 5 driver's license, and produce and maintain a clean personal driving record, as per City policy.
- Occupational First Aid Level 1

To Be Obtained on the Job (within first year):

- WHMIS Certification
- Working Alone or in Isolation training
- Traffic Control Certification[Click here and type training]

Experience:

- Minimum one (1) year relevant experience as a labourer in a municipal or related setting
- Experience working around heavy construction equipment such as excavators, backhoes, loaders and dump trucks etc.

Unusual Working Conditions

- Will be required to work in adverse weather conditions.
- Physically demanding work.
- May be required to come into contact with live sewage.
- Shift work and overtime call-outs may be required.