

# ENGINEERING FULL JOB DESCRIPTION

## SENIOR ASSOCIATE MEP

Title	Senior Associate - MEP
Reporting To	Regional MEP Director
Profile	
Education/Degree (or equivalent)	Bachelor's degree in Mechanical, Electrical, or related engineering field
Years of experience (min)	15
Headline	
Responsible for team leadership, project delivery and supporting the Regional Director and Technical Directors.	
Specific Responsibilities	
General	<p>Support the Regional Director/Technical Director with the following: -</p> <ul style="list-style-type: none"><li>MEP project delivery</li><li>Client satisfaction</li><li>Job profitability</li><li>Job cash flow</li><li>Project quality</li><li>Technical content of projects</li><li>QAQC of projects</li></ul> <p>Be experienced and proficient at:-</p> <ul style="list-style-type: none"><li>Presenting to clients</li><li>Preparing client/project proposals</li><li>Resolving staff issues.</li></ul>
Technical / Project Delivery	<p>Responsible for technical content of respective projects within respective team.</p> <p>Implement processes defined by Technical Directors.</p> <p>Able to lead MEP delivery on a diverse range of projects.</p>
QAQC	<p>Be responsible for approving packages delivered by the respective team.</p> <p>Responsible for checking work authored.</p>
Line Management & Mentoring	<p>Management of respective team to effectively manage resources to meet project demands, ensuring optimal utilization of team members.</p>
Leadership	<p>Motivate respective team members and foster a positive approach to project delivery.</p>
Training and Development	<p>Be responsible for respective team members training and identifying training needs of team members.</p>
Client relations	<p>Point of contact for projects within respective team.</p>
Commercial	<p>Responsible for commercial performance of projects within respective team.</p>
Strategy	<p>Responsible for implementing strategies defined by Regional Director and/or by Technical Directors.</p>
Business Plan	<p>N/A</p>
Decision Making	<p>Be responsible for decision making for respective team.</p>
Health & Safety	<p>Implement H&amp;S procedures for respective teams.</p>
Governance	<p>N/A</p>
Skills	
Business Awareness/Commercial	Proficient
Building Relationships	Excellent
Problem Solving	Excellent
Persuading and Influencing	Excellent
Delivering Results	Excellent
Driving Change	Excellent
Team Player	Excellent
Communicating and Presenting	Excellent
Technical	Excellent
Software	Proficient