

Position Description

Position Title	Waste Management Operator Verge Collections
Position Number	WMSP20, WMRD12, WMSP08, WMRD01, WMRD11, WMSP14, WMSP16, WMRD13
Directorate	Infrastructure
Business Unit/s	Waste & Fleet
Reports to	Team Leader
Classification	OWA – Level 5

Organisational Overview

The City of Stirling is located eight kilometres north of Perth's central business district and covers an area of around 100 square kilometres from Scarborough, Trigg and North Beach in the west to Balga and Inglewood in the east, and from Beach Road in the north to Herdsman in the south.

The City is the largest local government by population in WA with over 243,000 residents. We provide more than 200 services to our thriving community, including recreation centres, libraries, home and community care, safety, and events.

The City has a workforce of around 1200 people and a genuine commitment to invest in our employees to achieve an inclusive, diverse, engaged and capable workforce. The City is recognised for supporting work-life balance through a wide range of flexible work options and offering a range of policies and benefits to create opportunities and an enjoyable and fulfilling employment experience.

Organisational Vision, Mission Statement and Values

Vision

A sustainable City with a local focus.

Mission Statement

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling's core values are:

- Approachable
- Responsive
- Transparent
- Innovative

Reporting Relationships

This position reports to Team Leader.

Position Overview

To work in a safe environment and ensure that the maximum production is obtained from verge collections and other related area's in accordance with the relevant Award/Agreement.

Position Objectives

- Drive relevant vehicles within the Waste section for verge collection.
- Undertake verge collections as per schedule.
- Undertake daily maintenance on vehicles if required.
- Have a good understanding of two-way protocol.
- Commitment to providing highest level of internal and external customer service.
- Good communication and decision making skills and to be able to work unsupervised.
- Work closely with the Team Leader and Supervisor Waste Services.
- Have excellent knowledge of areas within the City of Stirling.
- Undertake other duties as required and work a flexible roster.

Corporate Responsibilities

- Contributes to the achievement of corporate objectives by ensuring that stakeholders are dealt with in a professional and timely manner.
- Observe all safe working practices and work as directed by your supervisor.
- Ensure that you take reasonable care to ensure your own safety and health at work and that of others.
- Takes responsibility for and actively promotes the importance of the City's Risk Management processes, encouraging others to apply it and achieve positive results from it throughout their work.
- Understand the principles of customer service and undertake duties and responsibility in accordance with the City's Customer Service Charter.
- Undertake duties and responsibilities in accordance with corporate policies, management practices and procedures and demonstrate expected behaviours aligned with the City's Code of Conduct.
- Perform other duties as directed.

Selection Criteria

Qualifications/Education Level	
Level 10 Education.	Desirable
Mandatory Certificates, Licences, Tickets, Memberships, Registrations	
Knowledge, Skills, Experience & Abilities	
Detailed knowledge of the City of Stirling suburbs.	Essential
Have a good understanding of two-way protocol.	Essential
Commitment to the highest level of internal and external customer service.	Essential
Provide highest level of customer service.	Essential
Ability to follow through on written and verbal instruction to completion.	Essential
Efficient timekeeping and attendance.	Desirable
Extensive experience driving a Truck.	Essential
Experience driving a Skid Steer Operator Loader.	Desirable
Other	
National Police Clearance (under 3 months).	Essential
Current HR Driver's Licence	Essential
Basic First Aid Certificate	Essential

Office use only

Position Creation Date	Date	1 May 2015	Officer	Supervisor Waste Services
Last reviewed/Modified	Date	10 January 2025	Officer	Team Leader