

Position Description

Position Title	Bushfire Mitigation Crew Member (Seasonal)
Position Number	COFT02
Directorate	Infrastructure
Business Unit/s	Parks and Environment
Reports to	Bushfire Management Officer
Classification	OWA – Level 6

Organisational Overview

The City of Stirling (the City) is located eight kilometres north of Perth’s central business district and covers an area of around 100 square kilometres from Scarborough, Trigg and North Beach in the west to Balga and Inglewood in the east, and from Beach Road in the north to Herdsman in the south.

The City is the largest local government by population in WA with over 243,000 residents. We provide more than 200 services to our thriving community, including recreation centres, libraries, home and community care, safety, and events.

The City has a workforce of around 1,500 people and a genuine commitment to invest in our employees to achieve an inclusive, diverse, engaged and capable workforce. The City is recognised for supporting work-life balance through a wide range of flexible work options and offering a range of policies and benefits to create opportunities and an enjoyable and fulfilling employment experience.

Organisational Vision, Mission Statement and Values

Vision

A sustainable City with a local focus.

Mission Statement

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling’s core values are:



Approachable
We are welcoming, respectful and work collaboratively towards our shared goals.



Responsive
We understand our Community needs and are proactive to achieve positive outcomes.



Transparent
We approach work with integrity and are open in our interactions.



Innovative
We strive for continuous improvement to deliver a sustainable future and a positive impact for our Community.

Reporting Relationships

This position is part of the Bushfire Management Function within Conservation and Wildlife Service Unit and works in a small crew led by the Bushfire Management Officer. It collaborates with City operations teams, contractors, DFES and volunteer brigades as required.

Position Overview

This role operates as an on-ground crew member delivering vegetation management and hazard-reduction treatments across City reserves and assets in line with the City's Bushfire Risk Management Plan. You will undertake a wide range of jobs relating to bushfire management and land management to help keep our community and natural environment safe from bushfires.

Position Objectives

Bushfire Mitigation and Land Management

- Undertake fuel-reduction activities: mulching, slashing, raking, hand-clearing and firebreak construction/maintenance.
- Conduct fuel load, firebreak and hazard inspections on City managed land.
- Carry out vegetation control using approved herbicides and application methods.
- Support and undertake planned burning operations under direction.
- Operate and care for tools/plant (chainsaws, brush cutters, pole-saws, mowers, small plant).
- Undertake environmental monitoring and reporting.
- Participate and assist in conservation and wildlife operational works programs as and when required.
- Undertake work scheduling and assists in program development
- Identify and manage weed & pest species.
- Erect and maintain safety and information signage

Safety, quality and records

- Follow operational procedures, job safety analysis and traffic/pedestrian management where required.
- Complete OHS risk/hazard reporting, treatment records, and photo/document capture in the City's systems.
- Engage respectfully with community members on-site.

Teamwork

Work productively within a small crew and support positive team culture.

Corporate Responsibilities

- Undertake duties and responsibilities in accordance with corporate Policies, Management Practices and Procedures and demonstrate expected behaviours aligned with the City's Values and Code of Conduct.
- Observe all safe working practices in accordance with relevant Policies, Management Practices and Procedures.
- Contribute to the achievement of corporate objectives by ensuring that stakeholders are responded to in a professional and timely manner.
- Identify, manage, review and report on Risk in line with the City's Risk Management Framework.
- Takes responsibility for and actively promotes the importance of the City's Risk Management processes, encouraging others to apply it and achieve positive results from it throughout their work.
- Undertake duties and responsibilities in accordance with the City's Customer Service Charter
- Undertake Community Engagement where required, to optimise trust, inform decision-making, share knowledge, and strengthen relationships with the community in accordance with the City's Community Engagement Policy.
- Perform other duties as reasonably directed.

Selection Criteria

Qualifications/Education Level	
Industry experience or qualification in emergency management/bushfire fighting or conservation/environmental land management	Essential
Mandatory Certificates, Licences, Tickets, Memberships, Registrations	
Fire control officer certificate	Desirable
Heavy rigid or medium rigid licence	Desirable
Chainsaw ticket	Desirable
Basic traffic management	Desirable
4WD/Offroad driver training	Desirable
Knowledge, Skills, Experience & Abilities	
Strong knowledge of bushfire control or prescribed burning practices	Desirable
Knowledge of land management practices including plant identification, weed and pest management	Desirable
Other	
National Police Clearance (under 3 months).	Essential
Current Driver's Licence	Essential

Office use only

Position Creation Date	Date	TBA	Officer	Bushfire Management Officer
Last reviewed/Modified	Date	Click or tap to enter a date.	Officer	Bushfire Management Officer