

Position Description

Position Title	Tree Maintenance Operator
Position Number	TSOP04
Directorate	Infrastructure
Business Unit/s	Parks & Environment
Reports to	Assistant Supervisor City Trees
Classification	OWA – Level 5

Organisational Overview

The City of Stirling (the City) is located eight kilometres north of Perth's central business district and covers an area of around 100 square kilometres from Scarborough, Trigg and North Beach in the west to Balga and Inglewood in the east, and from Beach Road in the north to Herdsman in the south.

The City is the largest local government by population in WA with over 243,000 residents. We provide more than 200 services to our thriving community, including recreation centres, libraries, home and community care, safety, and events.

The City has a workforce of around 1,500 people and a genuine commitment to invest in our employees to achieve an inclusive, diverse, engaged and capable workforce. The City is recognised for supporting work-life balance through a wide range of flexible work options and offering a range of policies and benefits to create opportunities and an enjoyable and fulfilling employment experience.

Organisational Vision, Mission Statement and Values

Vision

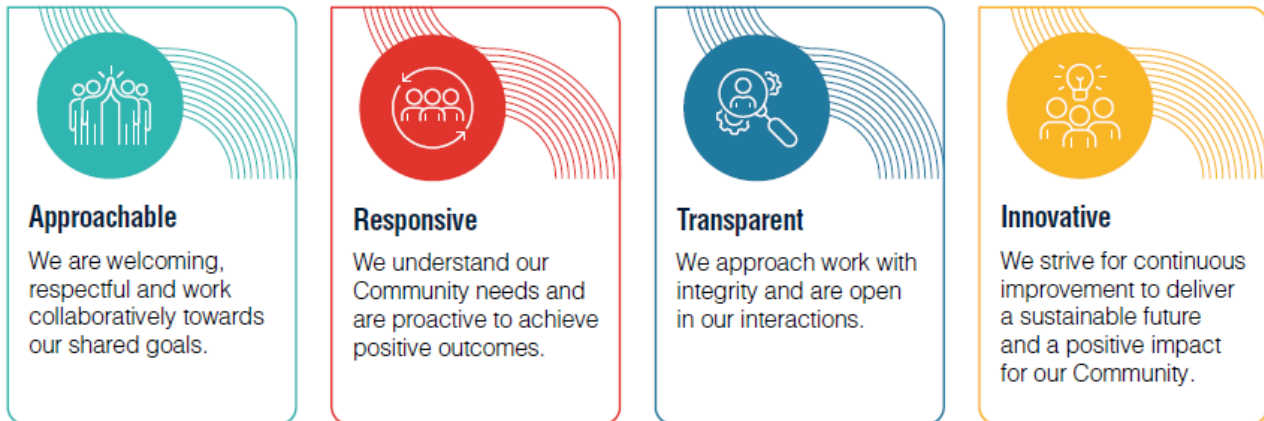
A sustainable City with a local focus.

Mission Statement

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling's core values are:



Reporting Relationships

Tree Maintenance Operator reports to Assistant Supervisor City Trees.

Position Overview

This position is responsible for the operation of a water truck and the provision of labouring services for the Parks and Environment Business Unit. This includes:

- Planting of street and park trees
- Watering of street trees
- Staking and tying of trees
- Mulch application
- Formative tree pruning

Position Objectives

- Operate the water truck for Arboriculture / Horticulture activities.
- Provide general labouring duties associated with tree planting.
- Perform ground-based pruning operations for the purpose of structural improvement and clearance requirements
- Maintain clean and tidy City managed public spaces
- Maintain plant and equipment in good condition and report faults and repairs to the supervisor as required
- Attend and participate in regular toolbox meetings with field employees encompassing workplace safety, work practices and schedules and related issues.
- Maintain quality of own work to meet the City's safety standards.
- Promote safety awareness and ensure a safe working environment.

Corporate Responsibilities

- Undertake duties and responsibilities in accordance with corporate Policies, Management Practices and Procedures and demonstrate expected behaviours aligned with the City's Values and Code of Conduct.
- Observe all safe working practices in accordance with relevant Policies, Management Practices and Procedures.
- Contribute to the achievement of corporate objectives by ensuring that stakeholders are responded to in a professional and timely manner.
- Identify, manage, review and report on Risk in line with the City's Risk Management Framework.
- Takes responsibility for and actively promotes the importance of the City's Risk Management processes, encouraging others to apply it and achieve positive results from it throughout their work.
- Undertake duties and responsibilities in accordance with the City's Customer Service Charter
- Undertake Community Engagement where required, to optimise trust, inform decision-making, share knowledge, and strengthen relationships with the community in accordance with the City's Community Engagement Policy.
- Perform other duties as reasonably directed.

Selection Criteria

Qualifications/Education Level	
Certificate in Horticulture/Arboriculture or similar.	Desirable
Mandatory Certificates, Licences, Tickets, Memberships, Registrations	
Certificate in basic traffic management.	Essential
Knowledge, Skills, Experience & Abilities	
Ability to consistently demonstrate the behaviours as outlined in the City of Stirling Competency Framework in accordance with Cluster descriptors relevant to the position.	Essential
Understanding of customer service principles and practices.	Essential
Interpersonal skills and basic written and verbal communication skills.	Essential
Demonstrated ability to work within a team environment.	Essential
Ability to promote and maintain a safe work environment including a good knowledge of safety and operator maintenance procedures for construction	Essential

plant and safe working practices in regard to mechanical plant and heavy vehicles.	
Ability to work with basic electronic data input in regards to capturing information in a mobility device such as a phone or tablet.	Desirable
Substantial experience in operating trucks.	Essential
Other	
National Police Clearance (under 3 months).	Essential
Current Driver's Licence (MR)	Essential

Office use only

Position Creation Date	Date	1 September 2018	Officer	Coordinator Arboriculture
Last reviewed/Modified	Date	4 April 2025	Officer	Assistant Supervisor City Trees