

Position Description

Position Title	Waste Management Operator (Commercial)
Position Number	WMRD07
Directorate	Infrastructure
Business Unit/s	Waste & Fleet
Reports to	Team Leader Waste Services
Classification	Level 6 – Outside Workforce Agreement

Organisational Overview

The City of Stirling is located eight kilometres north of Perth’s central business district and covers an area of around 100 square kilometres from Scarborough, Trigg and North Beach in the west to Balga and Inglewood in the east, and from Beach Road in the north to Herdsman in the south.

The City is the largest local government by population in WA with over 243,000 residents. We provide more than 200 services to our thriving community, including recreation centres, libraries, home and community care, safety, and events.

The City has a workforce of around 1400 people and a genuine commitment to invest in our employees to achieve an inclusive, diverse, engaged and capable workforce. The City is recognised for supporting work-life balance through a wide range of flexible work options and offering a range of policies and benefits to create opportunities and an enjoyable and fulfilling employment experience.

Organisational Vision, Mission Statement and Values

Vision

A sustainable City with a local focus.

Mission Statement

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling’s core values are:

- Approachable
- Responsive
- Transparent
- Innovative

Reporting Relationships

This position reports to Team Leader – Waste Services.

Business Unit Objective

To provide waste collection, recycling, disposal and cleaning services for residential and non-residential premises, streets, beaches and reserves and to manage the City's vehicle fleet.

Position Overview

Undertake collections of commercial waste / street litter cleaning / emptying street litterbins under the direction of the Team Leader in accordance with relevant Workforce Agreement. (other duties as required, inclusive of but not limited to domestic collections).

Position Objectives

- Collect commercial waste / domestic and litter bins set out for collection.
- Follow operational and safety procedures set down.
- Liaise with Team Leader (commercial) and Supervisor Waste Services to ensure collections are undertaken as per schedule.
- Act responsibly at all times in performance of duties.
- Take responsibility for maintenance deadlines and reporting repairs to vehicles including filling in the vehicle pre start checklist and maintaining basic daily procedures.
- Ensure all scheduled collections are made as per run sheets and maps.
- Assist in the maintenance of daily work sheets in regard to new services, cancellations etc.
- Commitment to providing highest level of internal and external Customer Service.
- Drive all relevant vehicles within the Waste department to undertake duties in all areas as required.
- Equally participate in alternate Saturday Commercial collection services.
- Provide backup, as required, to other units experiencing difficulties in completing rounds.
- Must have good communication and decision-making skills and have the ability to work unsupervised.

Corporate Responsibilities

- Contributes to the achievement of corporate objectives by ensuring that stakeholders are dealt with in a professional and timely manner.
- Observe all safe working practices and work as directed by your supervisor.
- Ensure that you take reasonable care to ensure your own safety and health at work and that of others.
- Takes responsibility for and actively promotes the importance of the City’s Risk Management processes, encouraging others to apply it and achieve positive results from it throughout their work.
- Understand the principles of customer service and undertake duties and responsibility in accordance with the City’s Customer Service Charter.
- Undertake duties and responsibilities in accordance with corporate policies, management practices and procedures and demonstrate expected behaviours aligned with the City’s Code of Conduct.
- Perform other duties as directed.

Selection Criteria

Knowledge, Skills and Abilities	
Cooperative outlook and able to work as part of a committed team.	Essential
Ability to use two-way radio, speak clearly, read and write legibly.	Essential
Experience	
Extensive driving of “one person” solo trucks with clean safety record	Essential
Experience in driving of rear loader rubbish trucks, in busy built up environments	Essential
Other	
National Police Clearance (under 3 months).	Essential
HR Class Drivers License	Essential

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Position Creation Date	Date	4 April 2021	Officer	Text here
Last reviewed/Modified	Date	19 March 2025	Officer	David Parker