

# POSITION DESCRIPTION



## Lecturer, Educational Leadership



### POSITION DETAILS

Position Title	Lecturer, Educational Leadership
Classification	Level B
Position Number	202012
School/Office	School of Education
Division	Faculty of Social Science, Arts, Business, Education and Law

### POSITION PURPOSE

The Lecturer, Educational Leadership is located in the School of Education. The successful applicant will be expected to make a sustained contribution to the quality of the teaching, research and scholarly activities of the School and will teach Educational Leadership subjects across undergraduate and postgraduate programs in the School. They will also develop partnerships with colleagues across discipline areas within the School, Faculty and wider University and foster relevant relationships within the education sector.

### KEY ACCOUNTABILITIES

#### 1. Teaching and Learning

- Coordinate and teach subjects in undergraduate and postgraduate Education programs.
- Ensure that the design, development, delivery, and assessment of subjects meet the required standards of internal quality assurance and external accreditation requirements.
- Prepare and conduct a blend of learning experiences, using face-to-face and on-line and intensive modes of delivery, assess, provide quality feedback to students, and report on students' learning.

#### 2. Research

- Supervision of Higher Research Degree candidates.
- Play a significant role in research projects including, where appropriate, leadership of a research team.

### **3. Leadership and Governance**

- Participate in professional experience fostering relationships and partnerships with educational settings and schools.
- Contribute to the design and development of education courses, and the strategic planning of the School of Education.
- Facilitate and maintain good communication with staff and students.
- Actively pursue personal professional development.
- Maintain knowledge relevant to issues related to inclusion of children and young people in school education settings.
- Complete administrative functions and attend meetings as required within the School.

### **4. Administration**

- Participate in School and University student engagement and outreach activities.
- Participate in meetings as required in the School and the University.
- Contribute to the School and University community through regular participation in activities.
- Maintain appropriate records regarding student assessment and results.
- Subject coordination duties where required, including supporting casual staff where relevant.
- Support Professional Experience Placements as well as engage in specific assessments activities such as the Teacher Performance Assessment.

### **5. Undertake other duties as directed**

- Other duties relevant to the classification level.

## **QUALIFICATIONS, EXPERIENCE AND SKILLS**

1. PhD or EdD in an area relevant to Education or a closely related area.
2. *Appointment to this position is conditional upon the candidate holding a current and valid Working With Children Check (WWCC) for paid employment and maintaining this clearance for the duration of employment.*
3. Demonstrated experience in quality and innovative teaching in Education at a tertiary level, including the ability to facilitate learning in small and large groups, and experience in using contemporary methods of curriculum design, development, delivery, and assessment, including the use of e-learning methods.
4. Demonstrated experience in the development Educational Leadership curriculum in undergraduate and postgraduate programs aligned with the development of educators and leaders in school settings.
5. Demonstrated experience in accordance with level of appointment in progressing research initiatives from inception through to publication and, evidence of high-quality relevant publications.
6. Demonstrated experience in, or the potential to move into, the supervision of research students at Honours and higher degree level.
7. Demonstrated experience in successful collaboration with the teaching profession and community partners.
8. Excellent oral and written communication skills, including interpersonal skills and the ability to work effectively in a team.

## KEY RELATIONSHIPS

- This position reports to the relevant Head of Discipline
- This position has no supervisory responsibilities
- Key Internal Relationships:
  - School Dean and Academic Directors
  - Heads of Discipline and Program Leads
  - Academic colleagues in the School of Education and relevant colleagues in the Social Science, Arts, Business, Education and Law Faculty and across other Schools and Faculties in the University
  - Relevant Professional colleagues within the Social Science, Arts, Business, Education and Law Faculty and Divisional units
  - Academic colleagues employed on a casual basis in the School
  - Students
- Key External Relationships
  - Key stakeholders in the school sector
  - Regulatory Bodies.
  - Local councils and community organisations
  - Partner institutions
  - Student associations

## CHALLENGES

The Level B Lecturer will complement the current academic team in the School of Education and make a sustained contribution to the teaching of Educational Leadership curriculum across undergraduate and post graduate programs. They are also expected to contribute to research, scholarship and professional activities appropriate to their level. Key challenges include:

- Navigating competing priorities across multiple stakeholder groups while maintaining program quality.
- Responding to evolving student needs and expectations in a hybrid learning environment.
- Ensuring compliance with complex and changing regulatory frameworks.
- Driving innovation in service delivery within constrained budgets and resources.

## UNIVERSITY EXPECTATIONS

The University expects that all employees are aware of, and comply with legislation and Western's policies and procedures relevant to the position, including but not limited to:

- Code of Conduct
- Work Health and Safety and Wellbeing Management System
- Enterprise Agreement or Award
- Anti-discrimination principles, Equal Employment Opportunity and staff and student equity.

**Approved by: Kayla Reidy, Office for People**

**Date: 10/12/25**