

POSITION DESCRIPTION



Manager, Campus Planning



POSITION DETAILS

Position Title	Manager, Campus Planning
Classification	HEW 9
Position Number	
School/Office	Property and Commercial
Division	Operations

POSITION PURPOSE

The Manager, Campus Planning, leads the planning and development of the University's physical campus footprint. This role is responsible for assessing and advising on land use, campus master planning, and the integration of sustainability and transport strategies within the built environment. The position ensures alignment with institutional goals and external planning frameworks, including State and Local Government planning instruments and development controls.

KEY ACCOUNTABILITIES

Campus and Land Use Planning

- Lead the development and implementation of campus place strategies and precinct strategies that support the University's long-term vision and growth.
- Provide expert advice on land use planning, zoning, and development opportunities, ensuring alignment with government planning frameworks and legislative requirements.
- Assess and interpret State and Local Government plans, policies, and development controls to inform campus planning decisions.

Sustainability and Built Environment Strategy

- Develop and implement sustainability strategies related to the built environment, including energy efficiency, green infrastructure, and climate resilience.
- Integrate environmental sustainability principles into campus planning and capital development projects.

Transport and Mobility Planning

- Lead the development of strategic transport and mobility plans that support sustainable access to and within campuses.
- Collaborate with internal and external stakeholders to improve active transport, public transport integration, and reduce transport-related emissions.

Stakeholder Engagement and Collaboration

- Engage with internal stakeholders including senior leadership, academic units, and operational teams to ensure planning initiatives reflect institutional priorities.
- Liaise with external stakeholders such as local councils, state agencies, and planning authorities to advocate for and align with broader urban development goals.

Project and Program Management

- Manage planning projects from inception through to implementation, including scoping, stakeholder consultation, and reporting.
- Oversee the preparation of planning documentation, feasibility studies, and business cases to support capital investment decisions.
- Provides oversight of all planning matters to advance rezoning and development approvals.

QUALIFICATIONS, EXPERIENCE AND SKILLS

1. Tertiary qualifications in urban planning, architecture, environmental design, or a related field, with extensive relevant experience.
2. Demonstrated experience in strategic land use and campus master planning within a complex institutional or urban environment.
3. Strong understanding of State and Local Government planning frameworks, development controls, and statutory planning processes.
4. Proven ability to develop and implement sustainability and transport strategies in the context of the built environment.
5. Excellent stakeholder engagement and negotiation skills, with the ability to influence and collaborate across diverse groups.
6. Strong project management skills, including the ability to manage multiple priorities, budgets, and timelines.
7. Demonstrated high-level interpersonal and negotiation skills, as well as high-level written communication skills including attention to detail, presentation of reports and written communication to internal and external parties.

KEY RELATIONSHIPS

- **Reports to:** Executive Director, Infrastructure Planning and Strategy
- **Supervisory responsibilities:** Strategic Planning Coordinator and Planner
- **Key stakeholders:**
 - Director, Planning and Design
 - Office of Property and Commercial senior management team
 - Capital Program project managers and Campus Operations representatives
 - Senior university stakeholders
 - Other internal and external stakeholders as required

CHALLENGES

- Keeping pace with rapidly evolving global, national, and state-level ESG disclosure requirements (e.g., Interpreting and aligning University planning initiatives with evolving State and Local Government policies and regulatory requirements.
- Managing multiple planning projects and stakeholder expectations within constrained resources and tight timelines.

- Embedding sustainability principles into existing campus infrastructure and future developments while balancing cost, heritage, and operational needs.
- Responding to changing institutional priorities, enrolment growth, and emerging trends in education delivery and campus use.

UNIVERSITY EXPECTATIONS

The University expects that all employees are aware of, and comply with legislation and Western's policies and procedures relevant to the position, including but not limited to:

- Code of Conduct
- Work Health and Safety and Wellbeing Management System
- Enterprise Agreement or Award
- Anti-discrimination principles, Equal Employment Opportunity and staff and student equity.

Approved by: Office for People

Date: 19/08/2025