

POSITION DESCRIPTION

Research Fellow



WESTERN SYDNEY
UNIVERSITY



POSITION DETAILS

Position Title	Research Fellow
Classification	Academic Level B
Position Number	NEW
School/Office	School of Medicine
Division	Provost

POSITION PURPOSE

SHiNE: Supporting Healthful Initiatives in Nutrition Education is a collaborative research program focused on improving how food and nutrition are communicated to children and young people in schools. The program aims to help schools deliver food and nutrition messages that promote student wellbeing while reducing the risk of unintended harm, including disordered eating.

The Research Fellow undertakes independent and collaborative research within the School of Medicine. The position contributes to the design, conduct, analysis and dissemination of research and supports the development of high-quality research outputs, funding submissions, research partnerships and research training activities relevant to the field.

The role is expected to exercise a developing level of academic independence while contributing to the objectives of the School of Medicine. The position may provide guidance to junior research staff and contribute to the supervision or co-supervision of honours, postgraduate or HDR research projects where appropriate.

KEY ACCOUNTABILITIES

- Conduct independent and/or collaborative research within the School of Medicine including the design, implementation, analysis and reporting of research activities.
- Produce, present and disseminate research outputs through publications, conference papers, reports, seminars, creative works, policy outputs, technical outputs or other discipline-relevant forums.
- Contribute to the preparation of research funding applications, tenders, ethics applications,

- project proposals, consultancy submissions or partnership submissions.
- Coordinate and deliver research project activities, including timelines, milestones, documentation, data management, stakeholder communication and reporting.
- Provide guidance to research assistants, junior research staff, students or project team members involved in the research area.
- Contribute to honours, postgraduate or HDR supervision or co-supervision within the field of research, where appropriate and approved.
- Build and maintain effective relationships with internal and external collaborators, and contribute to relevant School, University, professional, peer-review, committee or research governance activities as appropriate.
- Maintain high standards of research integrity, ethics, safety, confidentiality, data management and compliance with University and external requirements, including through relevant professional development.

QUALIFICATIONS, EXPERIENCE AND SKILLS

- Completion of a relevant doctoral qualification, or equivalent qualifications and/or research experience.
- Demonstrated experience in research or scholarly activity relevant to mental health, public health, nutrition and/or school education, with evidence of research ability through publications, conference papers, reports, technical contributions, creative works or equivalent outputs.
- Demonstrated capacity to conduct independent and/or collaborative research in a research environment.
- Sound knowledge of research design, methods, methodologies, technical processes, data analysis or theoretical frameworks relevant to the discipline.
- Ability to contribute to research proposals, ethics applications, funding submissions, tenders, consultancy submissions or project documentation.
- Effective written and verbal communication skills, including the ability to prepare scholarly outputs, reports, presentations, peer-reviewed publications and stakeholder-facing materials.
- Ability to work collaboratively across research teams, liaise effectively with staff, students and external partners, and manage tasks efficiently.
- Demonstrated ability to maintain confidentiality when handling sensitive data and to apply ethical principles relating to privacy, research integrity and compliance.
- It is a mandatory requirement for any incumbent of this position to have a current NSW Employee Working with Children Clearance in accordance with the NSW Child Protection (Working with Children) Act 2012.

KEY RELATIONSHIPS

This position reports to: Principal Research Fellow

This position supervises: Nil

Internal

- Research Project Teams
- Professional and Academic staff within the School and University.

External

- Research Project Participants

- External Stakeholders
- School staff and students

CHALLENGES

- Delivering independent research outputs while working within the priorities, timelines and governance requirements of a broader project, grant or research program.
- Balancing research delivery, publication activity, stakeholder engagement and contribution to funding or ethics processes.
- Building research profile and independence while contributing effectively to a team-based research environment.
- Supporting junior researchers or students while maintaining personal research productivity.

UNIVERSITY EXPECTATIONS

The University expects that all employees are aware of, and comply with legislation and Western's policies and procedures relevant to the position, including but not limited to:

- Code of Conduct
- Work Health and Safety and Wellbeing Management System
- Enterprise Agreement or Award
- Anti-discrimination principles, Equal Employment Opportunity and staff and student equity.

Approved by: People and Culture Partner (Faculty of Health)

Date: 17 August 2026