

POSITION DESCRIPTION



Livestock Co-ordinator



POSITION DETAILS

Position Title	Livestock Co-ordinator
Classification	HEW Level 5
Position Number	7001259
School/Office	Environmental Sustainability, Office of Property and Commercial
Division	Operations

POSITION PURPOSE

The Livestock Co-Ordinator delivers safe, compliant and productive livestock, pasture and farm operations at Hawkesbury Farm. The position applies specialist agricultural knowledge to support animal welfare, regenerative land management, operational continuity, teaching and research activities, and the University's sustainability objectives.

KEY ACCOUNTABILITIES

1. **Manage livestock husbandry and welfare activities**, including vaccinating, drenching, breeding, mustering and monitoring, in accordance with procedures, veterinary direction and industry practice.
2. **Plan and implement livestock feeding, joining and grazing** activities to maintain animal health, genetic diversity and productive farm operations.
3. **Implement pasture, cropping and land management practices** based on regenerative agriculture principles to support livestock production and sustainable land use.
4. **Operate and maintain** irrigation, stock-water systems, fencing, farm infrastructure, plant and equipment to meet production, safety and operational requirements.
5. **Maintain accurate** livestock, chemical, paddock-rotation, medication, joining and operational records using approved systems, including AgriWeb and ServiceNow.
6. **Monitor and ensure compliance** with animal welfare, biosecurity, Local Land Services, chemical management, recycled-water, work health and safety, procurement and asset-sale requirements.
7. **Contribute specialist operational advice to livestock sales and purchasing projections**, farm budgets, planting, consumables, infrastructure maintenance, standard operating procedures, risk assessments and biosecurity documentation.
8. **Coordinate farm support for teaching, learning, living labs, contractors, suppliers** and

external groups in accordance with the Farm Service Model and agreed operational priorities.

QUALIFICATIONS, EXPERIENCE AND SKILLS

1. Relevant qualifications in agriculture, livestock production or a related discipline, and/or an equivalent combination of relevant training and experience in agricultural and farm operations.
2. Demonstrated experience in cattle grazing operations, animal husbandry, pasture and cropping management, including the application of animal welfare and regenerative agriculture practices.
3. Demonstrated ability to operate and maintain farm plant, equipment and infrastructure safely, supported by relevant licences or training.
4. Knowledge of, and ability to apply, legislative and procedural requirements relating to biosecurity, chemical use and storage, recycled water, work health and safety and livestock production assurance.
5. Demonstrated organisational and record-management skills, including the use of digital systems to maintain accurate livestock, compliance and operational records and contribute to operational planning.
6. Effective communication and teamwork skills, with the ability to build constructive relationships with academic and professional staff, contractors, suppliers and industry bodies, and to undertake the physical requirements of the position. A current driver's license is desirable; heavy vehicle and motorcycle licences are advantageous.

KEY RELATIONSHIPS

- This position reports to: Manager, Hawkesbury Farm
- This position supervises: No direct reports
- Key internal relationships:
 - Director, Environmental Sustainability
 - Academic and professional staff
 - Farm and Environmental Sustainability colleagues
- Key external relationships:
 - Contractors and suppliers
 - Veterinarians, industry bodies and agencies
 - External groups using Hawkesbury Farm

CHALLENGES

- Maintaining animal welfare and operational continuity during critical production periods, adverse climatic conditions and University shutdown periods.
- Balancing livestock production, pasture condition, recycled-water requirements and regenerative land management within seasonal and environmental constraints.
- Applying changing biosecurity, animal welfare, chemical, safety and industry requirements while maintaining accurate and auditable records.
- Coordinating competing operational, maintenance, teaching, research and external-user needs with available farm resources and seasonal priorities.

UNIVERSITY EXPECTATIONS

The University expects that all employees are aware of, and comply with legislation and Western's policies and procedures relevant to the position, including but not limited to:

- Code of Conduct
- Work Health and Safety and Wellbeing Management System
- Western Sydney University Professional Staff Agreement 2022

→ Anti-discrimination principles, Equal Employment Opportunity and staff and student equity.

Approved by: People & Culture
Date: September 2026