



SNV Netherlands Development Organisation, Zambia office, wishes to invite esteemed suppliers to submit Expression of interest for Vendors and Consultants for the supply Goods, Works and Non-Consultancy Services or Consultancy Services for the Financial years 2021-2022.

Mandatory requirements

1. Detailed quotation
2. Complete Due diligence form
3. Soft and hard copy sample of the Card
4. Company profile
5. Certificate of incorporation
6. Valid tax clearance certificate
7. Valid ZPPA certificate
8. TPIN Certificate
9. Annual report (incl. financial report) of last 2 financial years
10. External independent audit report with management letter of the last financial year.
11. Physical and official email address
12. Provide three (3) business client referees within the past five (5) years.

Detailed specifications and requirements are well stated in the attached Call for vendor registration and Due diligence form.

Application Criteria

- Complete vendor registration application forms should be sent to zambiaprocurement@snv.org no later than 31st December 2020 at 5.00 p.m. **Hard copy or physical documentations will not be accepted.**
- For any clarifications, contact zambiaprocurement@snv.org.

Note

- SNV Zambia may request for further necessary information during the evaluation.
- SNV will only contact the successful Vendor (s) within the period of 1 Month from the closing date of submission.