Request for Proposals # *SP1459– LSK-409*

17th April 2023

Dear Sir/ Madam,

You are invited to submit a quotation in response to the attached Request for Proposals.

Your bids are due to SNV no later than 10:30AM on 24th April 2023.

In the attached package you will find:

- Request for Quotations (RFP)
- Specifications

We look forward to receiving your quote.

Kind regards,

Lauren Muchemwa
Contracts and Procurement Officer

Request for Quotations for Proposals

Reference #: *SP1459– LSK-409*

CLOSING DATE: 24/04/2023

SECTION 1

1.0 INSTRUCTIONS

1.1 INTRODUCTION

SNV NETHERLANDS DEVELOPMENT ORGANISATION would like to invite interested Vendors to perform the contract to design, Fabricate & Install Five (5) [2m X 5m X 2m] Solar Food Driers in Eastern (1), Southern (1), Central (1) & North-western Province (2).

1.3 INVITATION TO BID

You are invited to submit your tender documents to SNV Office in soft copies so they may be evaluated. SNV requires prospective Vendors to supply mandatory information for tender.

1.4 EXPERIENCE

Prospective Vendors must have carried out successful supply and delivery of similar services of similar complexity. Potential Vendors must demonstrate the willingness and commitment to meet the tender criteria.

1.5 SUBMISSION OF DOCUMENTS

One copy of the complete quotation and other information requested should be submitted to reach as a single bound document with all pages serialised and stamped or initialled by the appointed authorised signatory to the following address:

zambiaprocurement@snv.org

Not later than* 10:30AM *(local time) on 24/04/2023

The *SP1459 – LSK- 409* should be clearly indicated in the subject line of the email alongside with the Vendor's company name.

1.6 QUESTIONS ARISING FROM DOCUMENTS

Questions that may arise from the RFQ documents should be directed to Procurement whose address is given in 1.5 above.

1.7 ADDITIONAL INFORMATION

SNV reserves the right to request submission of additional information from prospective Vendors.

All data submitted will be maintained securely by SNV and used only for programming purposes. Data will be destroyed after 10 years in accordance with national law.

SECTION 2

2.1 TAXES ON IMPORTED GOODS

The Vendors will have to pay all taxes and VAT as applicable for the service to be supplied.

2.2 CUSTOMS CLEARANCE

The Vendors shall be responsible for custom clearance of the goods.

2.3 CONTRACT PRICE AND CONTRACT

The contract shall be of unit price type.

2.4 PAYMENTS AND CURRENCIES

Payments are made within 30 days of receipt of a valid invoice. Payments will be made in ZMW (Zambian Kwacha*)*. The Quotation shall be expressed in ZMW.

2.5 BID VALIDITY

Your tender must be valid for *30* days.

SECTION 3

3.1 WITHDRAWAL OF RFQ

Should a condition arise between the time the firm has tendered the bid and the opening date which in the opinion of the SNV Zambia could substantially change the performance and qualification of the Vendor or his ability to perform such as but not limited to bankruptcy, change in ownership or new commitment, SNV Zambia reserves the right to reject the tender from such a Vendor.

3.2 EVALUATION CRITERIA

SNV will determine the winning supplier based on cost, meeting specifications, delivery period and payment terms.

3.3 DELIVERY LOCATION

The services to be delivered in the specified locations. All costs of delivery to be included in the offer.

SPECIFICATIONS

Design, Fabricate & Install Five (5) [2m X 5m X 2m] Solar Food Driers in Eastern (1), Southern (1),
Central (1) & North-western Province (2).

The procurement is for the **Design, Fabrication & Installation of Solar Food Driers in Eastern (1), Southern (1), Central (1) & North Western Province (2).**
The Bidder may use the BoQ template below for a [2m X 5m X 2m] Solar food drier.

- The proposed Deign for the delivery of a [2m X 5m X 2m] Solar food drier is presented in Table 1 . Bidders are required to field in the unit, Qty and Estimated Costs (specify the currency).
- Alternative designs may be considered (use format of table 1 for BoQ, Qty and Pricing).
- Pictures, Photos or Diagram of the Designs are encouraged from the Bidder.

Tabel 1:Proposed BoQ per unit for the deliverably of a [2m X 5m X 2m] Solar Food Driers

No.	Design, Fabricate & Install Five a [2m X 5m X 2m] Solar Food Driers	Unit (ie: boxes/ person days/ kgs/ flights, etc)	Qty	Estimated Costs (US$/Euro/ZMW)	
				Per Unit	Total
1	38mm Furniture Bar	Pcs	90		
2	32mm Furniture Bar	Pcs	85		
3	Insect Net 3m x 5m	m sq	75		
4	Tapping Screws	Pcs	4000		
5	Profiles + Wires	Pcs	320		
6	Wire mess 5mx12	Pcs	10		
7	200-micron UV roof + Short sides 5.5m x 7m	msq	195		
8	200-micron UV Short sides (2.5m x 3m)2	msq	75		

9	Black liner 5m x 4m	msq	100		
10	Whoop Iron	kgs	5		
11	Hinge	Pcs	10		
12	Cement Bags	kgs	5		
13	Aggregates	Wheel burrow	15		
14	Sand	Wheel burrow	5		
15	Skilled Labour Fees	Person days			
	TOTAL				

NOTE:

- **Specify delivery period.**
- **Attach sample pictures of solar driers you intend to supply.**
- **Detailed work plan and Methodology**
- **A proposed design and production approach demonstrating innovation and ingenuity.**
- **Past work experience.**