**Terms of Reference (ToR) for:**

**Designing an inventory for input dealers in SUPREME target districts**

SNV is a not-for-profit international development organization that applies practical know-how to make a lasting difference in the lives of people living in poverty. We use our extensive and long-term in-country presence to apply and adapt our top-notch expertise in agriculture, energy, and WASH to local contexts. SNV has an annual turnover of €130 million, over 1,250 staff in more than 25 countries in Asia, Africa, and Latin America. We are proud to be a not-for-profit organization that uses project financing to implement our mission. This requires us to work efficiently and to invest in operational excellence.

**Background to the Project**:

On July 27th, 2020 SNV became a member of a consortium of 4 development organisations implementing EUTF funded initiative named Security, Protection and Economic Empowerment Program (SUPREME). Under this program, the lead consortium member-World Vision UK signed a contract with EU and subcontracted 3 other NGOs (ZOA, SNV and RICE West Nile) for a joint implementation of the project.

* **Project geographical coverage**. 4 districts in West Nile Uganda: Terego (odupi, omugo Uriama sub counties, Madi Okollo (Ewanga & Rigbo sub counties), Obongi (Itula, gimara and palorinya) and Moyo (Moyo, lefori and metu).
* The project targets to benefit both host community and refugees at a ratio of 50% by each category. The refugees and host community will be targeted through community structures known as Savings and Development Clusters (SDCs)- being community groups formed and carrying activities including savings and lending, farming and other group enterprises.
* Project duration is 4 years from 28th July 2020 to 28th July 2024.

**Project goal**: Improved overall economic well-being for refugees and host communities

**Outcome**: increased access to decent employment and economic opportunities for refugees and host communities.

**Project Outputs**

The project has 3 output areas:

**Output 1:** Financial inclusion and social cohesion among Savings and Development Clusters (SDCs) increased.

**Output 2:** Sustainable agricultural value chains and non-agricultural enterprises developed.

**Output 3:** Young women and men (aged 18-30 years) from SDC member households linked to private sector employment.

SNV is responsible for delivering on:

* output 3 targets of 2000 young men and women from SDC member households linked to private sector employment. The indicators against this output include *young men and women received training certificates (85%); young men and women complete internship and apprenticeship (75%); young men and women employed through formal employment (50%)*.
* Part of output 2 which focuses on facilitating increased access to both inputs and output markets through the supreme project challenge fund.

**Purpose of this call**

SNV seeks to engage the services of well organised local Partner (LP (organisations or individual consultant(s)) that share SNV mission and with relevant technical capability to work together with SUPREME project team in design and development of an inventory of agro input players across the 4 target districts. Therefore, this call is aimed at sourcing competent firms or individuals who will support SNV is designing a comprehensive inventory for all input dealers in the region focusing on the 4 target districts. The assignment will help build a detailed data base of input players to support SNV SUPREME output 2 activities.

**Timing of each activity areas**

The required timing of the proposed activities and detailed actions relating to the assignment will be based on the project workplans or new schedules as agreed between the two parties (SNV and the selected firm/ individual consultants). The successful consultants / firms will draw draft plans / strategic engagements and present these to the project team for review and approval before rollout of any planned activities. This will help avoid instances of activity overlaps and support impact of the activities and planned interventions.

**Evaluation criteria**

The overall proposals from competent firms / individuals will be evaluated by a team of SNV to get the best firm / individuals that will be awarded. Technical proposals that pass the minimum score of 70% will move forward for both technical and financial review. The reviews are a closed process and not open to the public.

**Reporting line**

The local service providers shall have direct reporting line to the SNV Supreme Project Manager following the agreed reporting schedule and format. A joint meeting will be held to agree on the schedule of reporting and any developed tools involved to support the assignment.

There will be dotted line of reporting for the selected firm to the Business Development and Private Sector Advisor.

**Payment terms** – Payments shall be in line with SNV consultancy payment policy

**Qualifications**

All interested and competent firms / individuals should clearly indicate capacity of conducting such activities proposed in the purpose and clearly indicate the professional qualifications (CV’s) and previous experience for the proposed team

The firm should also indicate previous work experience of undertaking similar activities and provide references for past assignments.

**Contract duration**: Maximum 4 months from the date of signing the contract

**How to apply**:

Respond by submitting a brief technical and financial proposal to [ugandatenders@snv.org](mailto:ugandatenders@snv.org) by latest Friday 29th October 2021 5:00 pm EAT

***We do not appreciate third-party mediation based on this advertisement.***

***NB: Only shortlisted will be contacted.***